

City of Rolling Hills, Kentucky
Minutes of the February 16, 2016

Commissioners:

Mayor: Dan Linker

Commissioners:

William Bagwell (Sanitation)

Chris Wilmer (Public Works)

Paul Berrier (Safety)

Janet Mattern (Finance)

Judith Crowe (City Clerk/Treasurer)

Carrie Ritsert (Attorney)

Residents:

None present

Guests:

Kenny Betts

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on February 16, 2016 at the Plantation City Hall. Mayor Dan Linker called the meeting to order at 7PM and welcomed all. The pledge of allegiance was recited by all present.

Minutes of the Previous Meeting:

Motion: Chris Wilmes

Seconded: Janet Mattern

Motion carried to accept the January minutes.

Treasurer's Report:

Motion: Chris Wilmes

Seconded: William Bagwell

Janet Mattern presented the treasurer's report, bank balances and the checkbook was made available for attendees to review.

Motion carried to accept the Treasurer's report.

Municipal Orders:

Janet read the municipal orders. There was an \$18.00 check for Kentucky unemployment that was written on January 5, 2016 that was not listed on the Municipal Order. It will be corrected and signed by the Mayor.

Motion: Chris Wilmes

Seconded: William Bagwell

Motion carried to approve the municipal orders with the \$18.00 correction.

Public Forum:**Meeting Guest:**

Mike O'Connell from the Grounds Guys talked with the commissioners about how the salting is done, when the city needs that done. He explained how the winter contract worked with snow. It was discussed the salting of the intersections, how far back at the stop signs would get salted. Mike stated that they are a full landscaping and ground maintenance company. He brought the Spring contract with him that would take effect on March 1, 2016. After he left, the commissioners voted to accept the new Spring contract from the Grounds Guys.

Mayor's Report:

Dan Linker stated that articles are needed from Bill Bagwell and Paul Berrier for the next issue of the newsletter. It will go to print the first of March. Dan is waiting for Kaufmann Concrete to start the sidewalks and see if they can give the city a schedule. Dan gave the rest of his report see attached.

Commissioners Report:**Sanitation:**

Bill Bagwell presented the Sanitation report and reported some misses and a mattress that was put out for pickup and not covered. There were two misses of yard waste. See attached sheet for full report.

Safety:

Paul Berrier gave his safety report. He suggested that cameras be installed for watching the trucks that are damaging the landscape on Langdon. He suggested looking into that for next years budget. There is graffiti on the

old Korean restaurant and will talk with the owner about getting it removed. Chris Wilmes stated that he will call and get prices for the security cameras that would be used behind the shopping center. See attached sheet for full report.

Public Works:

Chris Wilmes report that there are streetlights and front entrance lights out. New potholes have developed on Goose Creek due to the winter weather. Chris would like to purchase the flood lights and smaller lights for the entrance. A motion for \$200.00 to purchase the lights needed from Home Depot was made by Janet Mattern and seconded by Paul Berrier. It was approved by all to make the purchase. Chris stated that there is some pothole filler that we can purchase, Paul Berrier moved to get the pot hole filler, seconded by Janet Mattern. It was approved by all to make the purchase. See attached sheet for full report.

Code Enforcement Officer:

Kenny Betts gave his report. He gave Judy the copy of the violation that he issued on January 27, 2016 for inoperable vehicle. He still is having issue with the house at 9120 Kenlock.

City Attorney:

Carrie Ritsert gave her report, see attached. She read and the commissioner approved the Municipal Order for spending. Talked about the Fiber ordinance with the city.

City Clerk:

Judy stated the Mark Burns called and asked about his taxes. She will report to him that he has until the next meeting to see if his taxes have been paid by the bank, she will let him know how much he owes, and how is willing to pay the back taxes. Get a list of the residents that still owe 2015 taxes to Carrie, so she can send out letters. Dan requested a list of the rental property, who got letters/info sheets, who paid, unpaid, and the ones that state they are not rental property.

Old Business:

Revise the Business license ordinance, businesses who have not paid would pay at the old rate and send out the new bills with the old rate and give them credit for any excess that they paid. Thornton would pay the old rate for both of the licenses.

Chris contacted Al Birch Signs and gave him estimate of around \$500.00 for all the signs. Paul Berrier made a motion for Chris to purchase the signs, Bill Bagwell seconded. It was approved by all for the signs to be purchased. Discussion of where the signs will be placed will be finalized at the next meeting.

KLC retreat for planning session and they will charge \$1500.00. It needs to be budgeted in the next calendar year. This will help us plan ahead for what needs to be done in the city.

Municipal order on spending had the 2nd reading, Chris Wilmes motion to accept the municipal order, Janet Mattern seconded. It was approved by all.

Business cards for the commissioners , please check the proofs so they can be ordered. Paul Berrier moved to have Dan Linker order them, Bill Bagwell seconded. It was approved by all.

Put together ground maintenance contract for long term plants or other landscaping that is needed in the city. Janet Mattern moved to accept the revised contract with 2 extra color plantings, Dan Linker seconded. It was approved by all.

New Business:

Dana and/or Roy will attend the March meeting to explain the audit to the commissioners. They will have copies of the audit for everyone.

Work on budget for the next year at the meeting. Please bring your records with figures to be able to plug in your amounts to the budget.

Bill Bagwell suggested that he would like to place trash receptacles on Goose Creek and Aylesbury , Langdon and Aylesbury, like to the one that is at the corner of Westport Road and Aylesbury. It will have to be placed on a concrete pad. Bill asked Judy to see if she could find out where that one was purchased and how much it cost.

Discussion to move the meeting to March 9th or 10th , call Plantation to see what date we can have, and set the date. Everyone will be emailed of the date.

First reading of the UFA agreement ordinance by Carrie Ritsert, Chris Wilmes moved to accept, Janet Mattern seconded. It was approved by all.

Discussion of redoing the entrance at Langdon.

Janet stated that she will check with Kay on how she found out who has moved into the city and get together welcome packets. She received one from Kay when she moved into the city.

Meeting adjourned at 9:15PM

Motion: Bill Bagwell

Seconded: Paul Berrier

Motion carried to adjourn meeting.