

# City of Rolling Hills, Kentucky

## Minutes of the March 9, 2016

### **Commissioners:**

Mayor: Dan Linker

Commissioners:

William Bagwell (Sanitation)

Janet Mattern (Finance)

Judith Crowe (City Clerk/Treasurer)

Carrie Ritsert (Attorney)

### **Absent:**

Chris Wilmes (Public Works)

Paul Berrier (Safety)

### **Residents:**

Marilyn Minnick

### **Guests:**

Kenny Betts, Code Enforcement Officer

Roy Hoagland, Welenken CPA

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on March 9, 2016 at the Plantation City Hall. Mayor Dan Linker called the meeting to order at 7PM and welcomed all. The pledge of allegiance was recited by all present.

### **Minutes of the Previous Meeting:**

Motion: William Bagwell

Seconded: Janet Mattern

Motion carried to accept the February minutes.

### **Treasurer's Report:**

Motion: William Bagwell

Seconded: Dan Linker

Janet Mattern presented the treasurer's report, bank balances and the checkbook was made available for attendees to review.

Motion carried to accept the Treasurer's report.

**Municipal Orders:**

Janet read the municipal orders.

Motion: William Bagwell

Seconded: Janet Mattern

Motion carried to approve the municipal orders.

**Public Forum:****Meeting Guests:**

Roy Hoagland gave us our audit report and explained some of the issues that the city has. He stated that we need to separate all the incomes coming into the city. He stated that overall the city audit was good. If we have any more questions, he stated that we should call his company and they will help us with the problems.

**Mayor's Report:**

Dan Linker stated that the newsletter will be out by the end of the week. He will need volunteers to deliver as we did last month. He passed out the business cards to the Commissioners present.

The sidewalks will be started in April, but no date has been put in place. A reminder that the budgets for the departments are due in, we will start working on the 2016-2017 budget.

Some garbage cans with concrete bases need to be ordered. They will be placed in several areas to maybe eliminate people throwing trash in the city common areas. Chris can get prices on the cans that are like the one at the corner of Westport Road and Langdon.

**Commissioners Report:****Sanitation:**

Bill Bagwell presented the Sanitation report and reported that Langdon had two special pick-ups due to new residents moving in. See attached sheet for full report.

**Public Works:**

Janet Mattern gave the report for Chris Wilmes who was absent. Signs will be ready next week and will coordinate with Bill Bagwell to get installed.

Lightbulbs on the ground installed, pillars were the wrong bulbs and Chris will exchange for correct one and get them installed.

The front entrance concrete will be replaced. Pot holes filled with Temp-fix until we can schedule new in spring. Louisville Asphalt and Abel have been called and said the street needs to be replaced. Chris will get several bids and bring them to the next meeting.

**Safety:**

Not here so no report was given.

**Code Enforcement Officer:**

Kenny Betts gave his report. He stated that there were parking citations, parking in the wrong direction and expired tags. He stated that Paul will met with Meadowvale to see about a contract with them. There was discussion about cars parking over the sidewalks throughout the city. This needs to be checked and he will issue citations if need to the people blocking the sidewalks.

**City Attorney:**

Carrie Ritsert gave her report, see attached. She has filed three liens and needs the physical address for the Hope property and Federal Financial. She will work on the ordinance for the business license. Janet Mattern moved to make \$200.00 the fee for the license, was seconded by William Bagwell. Motion carried by all. The first reading was held on March 9, 2016. It was discussed that a credit will be given to all businesses for their over payment in the past year.

A new pay rate ordinance was had a reading with the adjustments for Mayor to \$3100.00 and the Commissioners to \$2000.00 and \$7200.00 for the City Clerk. William Bagwell moved to accept the new rates, was seconded by Janet Mattern. Motion carried by all.

Dan Linker will talk with Plantation and Meadowvale about their treasurer position to see if they are separate from the clerk.

Old Business:

Strategic planning with KLC needs to be in the budget for this year and next. The dates that they have are April 5,6,7,11 and 12. If everyone could let Dan know what dates would be best for them. It would be for a half day retreat.

Put together complete ground maintenance contract for bids going forward. Needs to set guidelines for what and how the contract should read for the ground maintenance.

Center for neighborhoods is not needed.

Randy Bowles with landscaping will come in and give us some ideas on what the city needs, plants, trees, flowers, etc. Janet Mattern moved to spend \$1500.00 to have some landscaping done was seconded by William Bagwell. Motion carried by all.

New Business:

Janet stopped by Kay's to pick up a packet for new residents. She will work on making up new packets. She will contact metro to see if how many new residents the city has. Janet will also check to see if any houses have been reposed and if the city can get this information.

Check with other cities of when the city wide yard sale will be this year. It was changed last year to the weekend after Mother's Day instead of the weekend before Mother's Day.

Meeting adjourned at 8:40 PM

Motion: Janet Mattern

Seconded: William Bagwell

Motion carried to adjourn meeting.