

City of Rolling Hills, Kentucky

Minutes for the December 19, 2017

Commissioners:

Mayor: Philip Jaeger
Commissioners:
Kay Hardy-Hines (Public Works)
William Bagwell (Sanitation)
Janet Mattern (Finance)
Carrie Ritsert (Attorney)
Judith Crowe (City Clerk/Treasurer)

Guests:

Brent Monroe
George Stewart
Bob Woolfolk
Alice Nordman
Aaron Yates

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on December 19, 2017, at the Plantation City Hall. Mayor Philip Jaeger called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

James Brent Monroe was sworn in as Safety Commissioner by attorney, Carrie Ritsert. He is filling the vacancy of Paul Berrier.

Minutes of the Previous Meeting:

Motion: Kay Hardy-Hines
Seconded: William Bagwell
All approved the minutes for October and November.

Treasurer's Report:

Motion: William Bagwell
Seconded: Brent Monroe

Motion carried to accept the Treasurer's report
Janet Matter gave her report. Passed out copies of the bank balances and the checkbook was made available for attendees to review.

Janet stated that the monies at PNC were over the secured amount and we needed to move some to another facility. It was discussed to move the money to L & N to a money market account in the amount of \$50,000.00.

Motion: Kay Hardy-Hines made a motion to move \$50,000.00 to L&N.
Seconded: William Bagwell

All approved to move \$50,000.00 from PNC to L&N.

Municipal Orders:

Janet Mattern read the municipal orders.

Motion: William Bagwell

Seconded: Brent Monroe

Motion carried to accept the Municipal Orders.

Open Forum:

Resident Mr. Woolfolk stated that the street sign at Walhampton and Langdon was misleading because Walhampton Court is different and needs an additional sign. Phil will talk with Eagle signs and make sure that is corrected. There was a discussion about the what to do with the old street signs, maybe giving away the old street signs or selling them. It was suggested to keep some of the old stop signs just incase we would need to replace some.

City Attorney:

Carrie Ritsert swore in James Brent Monroe as Safety Commissioner and will send the paperwork to Frankfort.

The vacant properties – it is currently for bank owned/foreclosure but she will look to see if there are any ordinances that contain fees that could be assessed to the owners.

Temporary storage container – the city is okay with how it is stated in the current ordinance.

City Spending Procedures was discussed to make some changes to the current municipal order.

The amounts will be changed to reflect the amount that can be spent without bids and making clear what is required on written proposals. All bids will come in writing or digital format.

Grant application was sent by email to Pam to be added on a list for help with ordinance codification.

Discussion was held on pay raises for the Mayor and Commissioners. Need to have the Wage and Salary Survey to compare what other cities are paying. Will discuss more next meeting.

Sanitation:

William Bagwell gave his report and copies were available for all. He stated that people need to place all trash in cans and do not stack next to the cans. There was a mattress behind the shopping center and Bill called to have it removed. The trash is not as bad from behind the center, but they need to work on totaling ridding of that problem.

Safety:

George Stewart gave his report that he has issued several citations. He gave the copies to the Mayor. He has had cars towed. There is currently a trailer behind the shopping center and a car that has moved from one end to the other that has been broken into.

He would like to get an agreement with the shopping center owners that if cars are not moving that he has the authority to tow vehicles.

He went down to the old MSD property and stated that he needs repair from MSD or the owner of the property.

Philip read the report from Aaron Yates on the police runs. There were miscellaneous calls, domestic call, stop signs ran and a burglary call. There was a discussion about the speeding around the city. It was asked if the city could get one of the speed clock machines for the city. Aaron stated that he would look into it as it could be used for both cities.

Public Works:

Kay Hardy-Hines gave her report.

Kay Hardy-Hines made a motion to get a larger unit 10x10 and that the year fee would go up to \$1320.00 and get storage racks (2) at the cost of \$50.00 each. The total cost would be \$1500.00.

William Bagwell seconded.

All approved to spend \$1500.00 to move to a larger storage unit and purchase storage racks.

Janet Mattern made a motion to get the unit at the first of the year and see if they will credit us the monies already paid.

William Bagwell seconded.

All approved to move to a larger unit with the help of storage unit facility.

Kay had tree bids for the spring lawn services.

Lawn Pro \$17,630.00

Aaron's \$9,832.00

Al's Complete \$12,830.89

A discussion was held of what needed to be added to the contract. Drainage ditches need to be cleaned, trim at the street at the medias, no extra bills for trash pickup.

William Bagwell made a motion to accept Al's Complete Lawn Care.

Janet Mattern seconded.

All approved to accept the new contract with Al's Complete Lawn Care.

Kay suggested that a letter be sent to the shopping center owners about the grass and trees on both ends. The city has maintained all the grass areas and fill they need to reimburse for maintaining the grass.

An additional bill has arrived to be paid for the signs project in the amount of \$ 2,700.00.

William Bagwell made a motion for the city to pay the bill.

Brent Monroe seconded.

All approved to pay the additional bill for the street signs.

Discussion about the newsletter. It was suggested to go back to the company who did it before.

Kay Hardy-Hines will forward Kim Hogle information to Philip so see about working on the newsletter.

Meeting adjourned at 9:12 PM.

Janet Mattern moved to adjourn meeting.

Kay Hardy-Hines seconded.

Motion carried to adjourn meeting.

