

# City of Rolling Hills, Kentucky

## Minutes for January 17, 2017

### Commissioners:

Mayor: Philip Jaeger  
Commissioners:  
Janet Mattern (Finance)  
William Bagwell (Sanitation)  
Kay Hardy-Hines (Public Works)  
Paul Berrier (Safety)  
Carrier Ritsert (Attorney)  
Judith Crowe (City Clerk/Treasurer)

### Guests:

Dan Linker

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on January 17, 2017, at the Plantation City Hall. Mayor Philip Jaeger called the meeting to order at 7 PM and welcomed all. The pledge of allegiance was recited by all present,

### Minutes of the Previous Meeting:

Motion: William Bagwell  
Seconded: Paul Berrier  
Motion carried to accept the December minutes.

### Treasurer's Report:

Motion: Paul Berrier  
Seconded: William Bagwell  
Motion carried to accept the Treasurer's report.  
Janet Mattern gave her report. Passed out copies of the bank balances and the checkbook was made available for attendees to review.  
Janet inquired to Carrie if the owners of the shopping centers should be included with the other as a business. Carrie was not sure and stated that she would look into that situation.

### Municipal Orders:

Janet read the municipal orders.  
Motion: Paul Berrier  
Seconded: Kay Hardy-Hines  
Bill questioned the amount that was paid to Steve McCabe. He felt it was higher than last year. It was discussed at the November meeting that he could use this price for

putting them up, taking down and replacing any strings of lights that need to be replaced. Bill stated that maybe we should try to get other bids, and check out our wreaths, lights, bows and other items the city uses. Maybe the commissioners should do a Christmas in July and see what we have and what we need replace, new and discard.

**City Attorney:**

Carrie talked about the Parking Ordinance and there were still some questions about the wording. Everyone is to look it over and send her the changes so that the Commissioners can vote on it at the next meeting.

Carrie was given a list of the property owners that have not paid their city taxes. One name was left off, due to they purchased in July and their mortgage carrier was supposed to pay the taxes.

Carrie passed out the form to the mayor and new commissioner for open records that the city keeps on file. She will check to see how to request a grant to get our ordinances codified.

An updated copy of the rental property owners who have not paid their rental license fee will be sent to Carrie for her to issue them a letter. The secretary stated that she has sent out a reminder letter with no response.

**Open Forum:**

Dan asked Carrie if the city had an ordinance for the Alcohol License as he got an email about having to pay our license and the City of Louisville's license. She will check with ABC to see if our license fee can be collected from business that deal with alcohol. Also, it was brought up that there are cars in the shopping center parking lot in the back as well as in the apartments lots that have not moved for months due to flat tires. Bill stated the he will email the phone number of the shopping center owners to Paul to give to Kenny to contact them about the cars and see what the city and the shopping center owners want to do.

**Sanitation:**

William Bagwell gave his report. On the agenda, there was a statement about trash cans in the street. Phil stated that his trash cans were dropped in the street. Several other residents called Bill and stated that their cans were out in the street on in the middle of their drives. Bill will talk with the driver about where the trash cans are landing when he has dumped them.

A reminder that no black plastic bags for yard waste, either paper lawn bags or garbage bins. Also, the garbage contract runs out the end of June and Bill will start working on the new contract. He will work on extending our current contract for another two years.

**Safety:**

Paul stated that the January schedule was sent to all and that the February will be out at the end of the month. It was suggested to Paul that maybe the police should be here when the school busses are making their runs, as some are speeding and running stop signs.

Paul passed out a bid for stop and street signs from Rueff Signs Inc. Another company stated that it would cost \$235.00 per bar to be painted at all stop signs. Paul will need to get more bids for signs for the city, since the project is over \$20,000.00

It was stated that we need different speed bumps on Goose Creek and Habersham, as these are not slowing down the traffic.

It was asked if the Code Enforcement Officer could have a placard for the side of his car to state that he is working in the City of Rolling Hills. It will be priced out and all agreed that he needed it when he patrolled the City.

**New Business:**

The Holiday decorating contest winners were announced by Janet Mattern. First place went to the resident at 9218 Aylesbury Drive and was awarded \$100.00 and second place went to 9308 Habersham and was awarded \$50.00. Checks will be made out and Judy will deliver them to the residents on Wednesday.

2840 Goose Creek Road is a vacant building and Phil asked that the city maybe should consider purchasing the building for the city. It was formally the old Korean restaurant. Phil suggested to call about it, check and see if anything else is available in the city. It could be used for meetings, rent out to residents, storage, etc. The asking price is \$300,000.00.

Phil will take over the newsletter, Website, Social Media as Dan has forwarded all the information on this to Phil.

Kay stated that the street and stop signs must be on record when the city plans to complete this project. It is a state law that all cities have to change their signs to be reflective.

Janet asked if there were any job descriptions for the positions as commissioners. Bill stated that he had copies and would take them to Janet to make copies so the positions could and should be finalized by next meeting.

As of the January meeting the positions were as follows:

William Bagwell – Sanitation

Kay Hardy-Hines – Public Works

Janet Mattern – Finance

Paul Berrier – Safety

It was stated that if the bids for the signs is over \$20,000.00, that they have to be published in the paper. This will be checked on to make sure that is still a requirement.

Meeting adjourned at 8:45 PM

Motion carried to adjourn meeting.