

# **City of Rolling Hills, Kentucky**

## **Minutes for the January 15, 2019**

### **Commissioners:**

Mayor: Elissa Gustafsson  
Brent Monroe (Safety)  
David Metz (Finance)  
Michele Fawver (Sanitation)  
Carrie Ritsert (City Attorney)  
Judith Crowe (City Clerk/Treasurer)

### **Guests:**

Bill Bagwell  
Chris Wilmes  
Linda DeGrella  
Karen Gott  
Nick Roberts

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on January 15, 2019 at the Plantation City Hall. Mayor Elissa Gustafsson called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

It was suggested to have the Attorney's report before the Commissioners report.

Motion: Brent Monroe

Seconded: Michele Fawver

All approved the moving the Attorney's report before the Commissioners report.

### **Minutes of the Previous Meeting:**

Motion: David Metz

Seconded: Brent Monroe

All approved the minutes for the December meeting.

### **Treasurer's Report:**

Motion: Brent Monroe

Seconded: David Metz

Motion carried to accept the Treasurer's report.

David Metz gave his report. Passed out copies of the bank balances and the checkbook was made available for the attendees to review.

David Metz passed out a calendar of events that commissioners need to look over and be ready to discuss bids for spring working, a budget for next year

**Municipal Orders:**

Motion: Brent Monroe

Seconded: Michele Fawver

Motion carried to accept the Municipal Orders.

There were corrections made to the Municipal Orders of changing check numbers, amounts for two of the commissioners check and the date of the municipal order. They will be retyped and signed at the February meeting.

**Public Forum:**

Trucks are still damaging around the Dollar Tree. The entrance off of Langdon at Aylesbury needs to be address with the trucking company and the owners of the Shopping center. It was suggested to do a study of the shopping center and see what property is theirs and what part is the cities.

**Attorney:**

Carrie Ritsert stated that the city needs to get the ordinances together for codification and maybe everyone could get the boxes and go through them and work to get all the ordinances together.

While reviewing the ordinances, look for the ones that relate to parking, nuisances etc. to see if changes need to be made or changed.

About the green space, see about getting some ideas on what the city would like to do with the land.

The cable fees could be changing and maybe Ellen Call could come to the meeting and talk about the cable fees.

Last year budget figures and the current budget figures need to be amended, so ordinances need to be drawn up and read at the next meeting.

Carrie would like to have a list of the vacate houses that are in the city.

**Safety:**

Brent Monroe gave his report and passed out copies to all the commissioners of what has happened in the city.

George Stewart gave his report and talked about the vacate houses, overgrown lawns, and how he filmed a truck leaving the city by Langdon Drive by the Dollar Tree.

**Sanitation:**

Michele Fawver gave her report of the sanitation collections. There was only one call for a sofa on Habersham. Otherwise there were no misses for the month. I believe it is important to mention that within her report that she reported not having been able to access her email at the time of the January meeting: unknown request via email.

**Public Works:**

Elissa gave the report. If anyone is interested in filling the Public Works Commissioner should send a bio to the Mayor and Commissioners. Talk with the shopping centers owners about the openings and where the boundaries are.

Elissa has made calls to Eagle signs about the Habersham sign and asked them for a copy of the contract. We need to check the poles of the signs and the stop signs to see if they were concreted in place. There was a discussion on how to check the poles for concrete and when the weather is better, the commissioners will check them out.

David Metz made a motion to spend up to \$500.00 for the sign for Habersham Drive. Brent Monroe seconded.

All approved to spend monies for the sign.

**Mayor:**

Elissa would like everyone to log the hours that they spend doing city work.

Will order business cards for the Commissioners and will get prices from Vista print.

Clerk was given the job of ordering the business cards for the city, the mayor requested That she see the samples prior to purchasing, same for the decals. Also, clerk was designated to create a document that would be a sign-out signature ledger of the city property distributed to the board member to keep track.

**Old Business:**

The entrance on Goose Creek to the shopping center needs to have some work done to it. Trucks are using it and are getting into the grass area.

Contracts for the Spring/Summer Lawn service.

David Metz will send out bids for the contract for the city.

**New Business:**

Next meeting, the budget for 2018-2019 needs to be amended.

The bond on the property needs to be added to the budget.

Article for the March newsletter need to be turned in for the paper.

Electrician for the City entrance, Elissa would like to know who did the work at the entrance because some of items need to be attended to.

Mayor requested the Michele bio go in the March newsletter be composed by Michele with information regarding "all things trash/recycle", ie where to dispose of large batteries, mercury light bulbs, what goes in recycling.

Michele will solicit other cities about the garbage contract and see what they have and get ready to put our bids out for garbage contract.

**Adjourn:**

Motion: David Metz

Seconded: Brent Monroe

All approved to close meeting at 9:22 PM