

City of Rolling Hills, Kentucky

Minutes for the March 19, 2019

Commissioners:

Mayor: Elissa Gustafsson
Commissioner:
Brent Monroe (Safety)
David Metz (Finance)
Michele Fawver (Sanitation)
Chris Wilmes (Public Works)
Carrie Ritsert (City Attorney)
Judith Crowe (City Clerk/Treasurer)

Guests:

Chris Wilmes
Karen Gott
Rebecca Ann Rupp
Linda DeGrella
Alice Nordman
Amy Hines
Marilyn Minnick
Ellen Call
Lauren/Joel Adwell
Nick Roberts

The monthly Commissioners' meeting of the City of Rolling Hill, Kentucky was held on March 19, 2019 at the Plantation City Hall. Mayor Elissa Gustafsson called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

Approval of Agenda

Motion made by David Metz to approve the Agenda.
Seconded by Michele Fawver.
All approved the motion.

Minutes of the Previous Meeting:

Motion by Michele Fawver to accept the previous months minutes.
Seconded by Brent Monroe
All approved the motion.

Roll Call Vote on Open Commissioner Seat

David Metz, Michele Fawver, Brent Monroe, Elissa Gustafsson all voted to appoint

Chris Wilmes to fill the term of the open commissioner.
Chris Wilmes was sworn in as Public Works Commissioner.

Treasurer's Report:

Motion: David Metz

Seconded: Michele Fawver

Motion carried to accept the Treasurer's report.

David Metz gave his report. Passed out copies of the bank balances and the checkbook
Was made available for the attendees to review.

Municipal Orders:

Motion: David Metz

Seconded: Brent Monroe

Motion carried to accept the Municipal Order No. 9, Series 2018-2019 (pay the bills).

Public Forum:

Resident stated that the coating on the cracks on Goose Creek is peeling off. The pieces have been loose and in gutters all over the city.

There were several residents in favor of the tax increase on insurance policies, that the monies could be use on roads, police, and trees. The monies could be used to work on the drainage problem on Langdon.

Some residents stated that people who are walking, should walk with the traffic not against the traffic.

A resident asked about the ordinance for loose dogs. Some are letting their dogs run in the yards while they are out and the dogs run loose.

Attorney:

Ellen Call, from Charter, talked to us about the franchise fee that the state sends the city. She explained that if the city worked straight with Charter to get the fee, the city could double what we receive. We would have to sign an agreement with Charter and stop getting a check from the state. They would pay us only once a year instead of the city getting a check each month.

There are seven (7) residents who have not paid their taxes for the city. The names and amounts of what is owed will be given to attorney by the clerk and she will file liens on all the properties.

The Bland property is behind several years and an outside company has filed an action against her to get their monies back. Carrie has filed an answer on behalf of the City.

The second reading of an Ordinance to amend the 2018-2019 budget.

David Metz made a motion to accept second reading.

Chris Wilmes seconded. The motion was approved by all.

Mode made to approve Ordinance No. 2, Series 2018-2019, An Ordinance Amending the City of Rolling Hills, Kentucky annual budget for the Fiscal Year July 1, 2018 through June 30, 2019. The motion was approved by all. Ordinance to be uploaded to our website for publication. Metz to place legal ad in the Courier Journal announcing ordinances (and audit) with URL.

The second reading of the MeToo Insurance Premium Tax Ordinance.

David Metz made a motion to accept the second reading.

Chris Wilmes seconded. The motion was approved by all.

Motion made to approve Ordinance No 5, Series 2018-2019, An Ordinance Repealing and Replacing all Ordinances concerning the imposition of fees on companies who issue certain insurance policies in the city.

The ordinance will stand as read except for page two where the amounts will be filled in after the City of Louisville pass their ordinance.

Carrie was asked if there were written descriptions of the positions that were held in the city. She suggested that everyone write down what duties they perform and time involved and bring them back to the next meeting and work on writing the job descriptions.

Carrie was asked to look if other cities had ordinances that dealt with the appearance on the home, yard, bushes, and surrounding areas of the property, more like a City Curb Appeal Ordinance. Mayor asked all to provide her with comments by March 29 on this type of ordinance.

Safety:

George Stewart gave his report stating that he has sent letters and notices to several residents. He stated several addresses that have problems. 9413 Tiverton Court fence, 9120 Kenlock broken down car, 9301 Walhampton fence, pillars, tree on shed and garage, and 9300 and 9302 Aylesbury had invoices and fines.

Ed Poff stated that there are several cars not running and are parked in drives and on the street on Walhampton.

Brent Monroe gave his report and passed out copies to all the commissioners of what has happened in the city.

Finance:

David Metz stated that the City's audit was complete and that copies are available to anyone who would like to review it.

David Metz made a motion to accept the FYE June 30, 2018 audit.

Michele Fawver seconded.

All approved to accept the city's audit. Metz to provide the audit to Michele and Mayor for uploading to our website for "publication".

David stated that he has made some investment changes and that he closed the account at Chase bank. To replace that account, the city opened an account at Stock Yards bank.

Sanitation:

Michele Fawver gave her report. She is going to put out the schedule for the trash and recycling. She is also working on the Cities' web site to get it back in proper order. Michele stated that she had the list of all pick-ups from Rumpke that they make, which is on the city bill. She will be posting the bid in the paper for a new contract to start at the beginning of the new year.

Public Works:

Chris Wilmes stated that this is his first meeting and he just wanted to remind everyone that if a street light is out by your house, you can call it in and give your address. He will check on the problem of the filling of the cracks, why it is coming up and what recourse the city may have.

Mayor:

Elissa stated that she had contacted Ready Electric to fix the front entrance with the electrical problem. She is in contact with Eagle Signs that the city has several signs that are not in the ground correctly. They may need to be recemented. She will speak with them and decide what needs to be done.

Old Business:

The truck entrance on Goose Creek needs to be widened. Trucks are still coming in on Langdon and tearing up the curbs, sod and signs. The clerk will get the business cards order for the mayor and commissioners. David Metz made a motion to spend up-to \$250.00 for business cards. Michele Fawver seconded. All approved the motion.

New Business:

City cell phone for Public Works, Chris stated he didn't need one, he would use his personal phone.

Elissa Gustafsson moved to join the Jefferson County League of Cities with a fee of \$200.00.

Chris Willmes seconded.

All approved to the motion to join.

Brent Monroe made a motion to spend \$125.00 to have graffiti removed by pressure washing the front entrance.

Seconded by Metz. Motion Passed.

Metz distributed very preliminary draft of the 2019-2020 budget for review and suggestion. This ordinance needs to be finalized in June.

Mayor reported that Langdon Drive at Tiverton floods in heavy rains. Drainage appears to be blocked. This needs to be brought to MSD's attention.

Mayor requested all to provide comments to her by March 29 regarding a revised job description ordinance.

KLC Handbooks, Elissa made a motion to purchase 3 books from KLC.

Brent Monroe seconded.

All approved to the motion to purchase the books.

Elissa moved to have \$500.00 to spend on office supplies needed

Michele Fawver seconded.

All approved to the motion to spend up- to \$500.00 for office supplies.

Code Enforcement citations need to be invoiced to the offenders. There are citations for 2017, 2018 and 2019. Judy will send out invoices to all the 2018 and the current 2019 citations. 2017 will be forgiven due to the City's failure to follow up on the citations. The city should be collecting these fines.

Adjourn:

Motion: David Metz

Seconded: Michele Fawver

All approved to close meeting at 9:35 PM