

City of Rolling Hills

Minutes for the May 21, 2019

Commissioners:

Mayor: Elissa Gustafsson
Commissioners:
Brent Monroe (Safety)
David Metz (Finance)
Michele Fawver (Sanitation)
Chris Wilmes (Public Works)
Carrie Ritsert (Attorney)
Judith Crowe (City Clerk/Treasurer)

Guests:

Ken & Ann Wilson
Tom Smoot
Linda DeGrella
Amy Hines
Lauren Adwell
Shirley Carmichael

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on May 21, 2019 at the Plantation City Hall. Mayor Elissa Gustafsson called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

Approval of Agenda:

Motion made by Brent Monroe to approve the Agenda.
Seconded by Chris Wilmes.
All approved the motion.

Minutes of the Previous Meeting:

Motion made by Chris Wilmes to accept the previous months minutes.
Seconded by Brent Monroe.
All approved the motion.

Treasurer's Report:

Motion: David Metz
Seconded: Michele Fawver
Motion carried to accept the Treasurer's report.
David Metz gave his report. Passed out copies of the bank balances and the checkbook was made available for the attendees to review.

Municipal Orders:

Motion: Brent Monroe

Seconded: Chris Wilmes

Motion carried to accept the Municipal Order No.11 Series 2018-2019 (pay the bills)

Public Forum:

Mr. Wilson expressed his concern regarding the parking problem on Aylesbury in the 9500 block. Trucks and cars are parked in front of this house and it is causing problems with traffic and residents trying to leave their houses. This issue will be passed on to George to check the ordinance on parking on streets. It is also a safety issue as some residents walk and it is on a hill and you can not see traffic coming up the hill or going down the hill.

Mr. Smoot expressed that there used to be a sign that stated that the Kenlock had no outlet/dead end, and that sign was not replaced when all the signs were changed out. He stated that residents and guests are parking in the yards, parking in both directions, blocking sidewalks and then they have to turn around in his drive and they are causing a lot of disturbance around his house. The City will look into installing a "No Outlet/Dead End sign.

City Attorney:

Carrie stated that Ellen Call was at the meeting to talk about the franchise ordinance with Charter/Spectrum for a yearly of 5% instead of the 3% the city gets from the state. The city will have to have a municipal order for the renewal of the franchise fee. David Metz made a motion to give the right away to Charter/Spectrum for the renewal of the fees collected with an option to back to the state if not getting funds that were stated.

Chris Wilmes moved to except the motion for changing to Charter/Spectrum for franchise fees.

Brent Monroe seconded.

All approved the accept the motion for the franchise renewal.

Carrie will prepare a municipal order and letter to be sent to the state and Ellen.

Carrie made a copy of the Ordinance binder that Judy gave her and stated that we still need to get all the ordinances together.

International Property Code/Nuisance Ordinance that was disturbed from Jeffersontown was looked over and discussed. Carrie had talked with Chris Johnson at KLC and he stated that we could use their ordinance and adopt only what would pertain to our city.

Meadow Vale/Westwood/Rolling Hills Ethics Board Ordinance was discussed and the city will add two candidates to the join the board.

Michele Fawver made a motion to join the Ethics board with Meadow Vale/Westwood.

Brent Monroe seconded.

All approved the joining the Ethics board and had a reading of the ordinance.

Finance:

David Metz passed out copies of the draft budget that we will have the first reading of tonight.

David Metz had the first reading of the Tax Ordinance 1 for 2019-2020 stating that the city could go with several different rates. He suggested .182, .188 or .189.

Michele Fawver made a motion to accept the Ordinance 1 for 2019-2020.

Chris Wilmes seconded.

After a discussion, all approved the Tax Ordinance 1.

David Metz had the first reading of the Ordinance 2, Budget for 2019-2020.

Michele Fawver seconded.

All approved the Ordinance 2, Budget.

Safety:

Brent Monroe gave his report and there were several citations that will have to be invoiced for violations. Brent stated that George had talked with him that several residents were in violations of the ordinances dealing with their grass and yards. Brent stated that he would talk with George about some of the issues that the residents brought up about parking and noise on some of the streets.

Sanitation:

Michele Fawver stated that she cleaned up the trash at the bus stop.

She has received Rumpke's bid for the new contract and expected to receive two or three more by the time the bids are due in on May 30. The bids will be opened on that day at 4:00 PM.

Michele asked Judy how many units are in the Villa Condos and Judy replied that there are 36 units but only 35 are units to live in. On our statement Rumpke is billing us \$234.00 for a pick-up and she talked with them and they stated they are receiving 3 pick-ups a week. Michele will draft a letter that will go to all units that are being billed by the City about their collections if or when their fees may go up.

Public Works:

Chris Wilmes passed out his report for the month to all commissioners.

Chris has one bid for the low voltage electric repair at the Langdon entrance.

Green space entrance barricade, Chris stated he would perform the work and save the city expense of paying for the labor. Lauren Adwell stated that her husband, Joel will be glad to help Chris with the installation of the barricade.

Chris is still waiting on bids to repair the sidewalks and was hoping to get contractors to give bids to residents when repairing the sidewalks, could also do residents driveways and aprons with the sidewalks.

The telephone pole in the back of the shopping center will be gone in the next week.

MSD drain repair is still on going. They are aware of the problems, but we are not a priority.

Judy told Chris to contact the City of Graymoore/Devondale as they recently put in sidewalks and worked with residents on the drive aprons and driveways.

Aylesbury speed hump needs to be repaired and Chris should contact Lawn Pro for the cost as it was damaged during the plowing in the winter by them.

Chris as requested bids to paint the speed humps and the stop bars throughout the city. It was brought that the light in the circle at Aylesbury and Tangley can't be seen because of the tree.

Clerk/Treasurer:

Internet for the mayor and commissioners has been obtained.

Judy will call Vera at the printing company to see about the labels.

JCLC membership could not be prorated and we will join in July.

Judy is not using her old email with the city she is using her new one.

Judy stated that there hasn't been any responses from the invoices she mailed out on the citations. It was discussed that Judy send out late invoices with a statement that legal action could be taken if not paid.

Mayor Elissa Gustafsson:

Elissa asked that Brent and Chris give her bios for the next newsletter for July.

Eagle signs have been in the city and they fixed the stop sign that was ran down.

Judy found several ordinances and David will scan them and send them to all commissioners.

Eagle signs sent Elissa several signs ideas about the signs in the City. They stated that they cement in all the stop signs and if the city wanted them lowered to 5Ft, they would charge us \$18.00 per sign for \$702.00. She stated that she will get all the information and email it to all the commissioners and it will be discussed at the next meeting.

Elissa stated that one engineering company came in and talked with her about the green space and they stated that the main entrance and the drainage down the middle of the city would have to be fixed. She has contacted several companies and they will submit their costs to the city.

Old Business:

Truck entrance on Goose Creek needs attention.

Microsoft OneDrive education for the board, we will be looking for a class or have someone come in and speak with us.

Table IT in box and our website is up and working.

Motion by Brent Monroe to hire a contractor to manage the City's website and a rate of \$300.00.

Chris Wilmes seconded.

All approved to hire a contractor for the City at the rate of \$300.00.

City wide yard sale is June 22 and we will have one with Meadow Vale on September 9.

Meadow Vale Picnic in the Park is September 28 from 12-5 with one or more food trucks, games, and music.

Brent Monroe made a motion to spend \$300.00 for the Picnic.

Chris Wilmes seconded.

All approved to spend the \$300.00

New Business:

Discussion of moving the meeting to Meadow Vale City Office at the rate of \$25.00 vs the \$40 we pay to Plantation.

Will have to discuss more next meeting as an ordinance would have to be created.

Bulk City Mailboxes – Eagle stated that they could sell the residents mailboxes at a discount price and installation would be \$89.00. This was a suggestion from Eagle.

Commissioning Board Email communications should only be about information and can not be used to discuss agendas or items that the city is working on.

CPA/Auditor for the 06/30/2019 audit was discussed. David Metz stated that Welenkemp has raised their bid for next year and the new bids he received were not a whole lot lower than theirs. He stated that the city should keep Welenkemp as they are familiar with the city.

David made a motion to accept Welenkemp bid for \$6250.00

Chris Willmes seconded.

All approved to accept Welenkemp bid for audit.

Open Forum:

Shirley Carmichael who lives at 2831 Goose Creek attend the meeting and asked why she had to pay the \$200.00 for the rental property fee. It was explained to her that she has rental property and all rental properties were assessed this fee. She was given a copy of the ordinance.

Adjourn:

At 10:00 PM a motion was made by Chris Wilmes, seconded by Michele Fawver to go into Executive Session. The motion passed.

Executive session followed.

Michele Fawver made a motion, seconded by Chris Wilmes, to leave Executive Session. The motion passed.

Michele Fawver made a motion, seconded by Brent Monroe, to adjourn the regular meeting. The motion passed and the meeting was adjourned at 10:45 PM.