

# City of Rolling Hills

## Minutes for the June 18, 2019

### **Commissioners:**

Mayor: Elissa Gustafsson  
Commissioners:  
David Metz (Finance)  
Michele Fawver (Sanitation)  
Chris Wilmes (Public Works)  
Carrie Ritsert (Attorney)  
Judith Crowe (City Clerk/Treasurer)

Brent Monroe (Safety) Absent

### **Guests:**

Nick Roberts  
Eileen Dolle  
Mike Hundley  
Peggy Tracker  
Jacob Tracker  
Linda DeGrella  
Amy Hines  
Marilyn Minnick

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on June 18, 2019 at the Plantation City Hall. Mayor Gustafsson called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

### **Approval of Agenda:**

Motion made by Commissioner Fawver to approve the Agenda.  
Seconded by Commissioner Wilmes.  
All approved the motion.

### **Minutes of the Previous Meeting;**

Motion made by Commissioner Wilmes to accept the previous months minutes.  
Seconded by Commissioner Fawver.  
All approved the motion.

### **Treasurer's Report:**

Motion: Commissioner Fawver  
Seconded: Commissioner Wilmes  
Motion carried to accept the Treasurer's report.

Commissioner Metz gave his report. Passed out copies of the bank balances and the checkbook was made available for the attendees to review.

**Municipal Orders:**

Motion: Commissioner Wilmes

Seconded: Commissioner Fawver

Motion carried to accept the Municipal Order No. 120 Series 2018-2019 (pay the bills).

**Public Forum:**

A resident stated that there are several pot holes on Aylesbury some other streets. They need to be addressed.

Another resident has been cited for having a tent that is covering their motorcycles in their drive way. They are here to question what they had violated in the city.

Another resident stated that were projects in the city that need to be addressed.

Paving, sealcoating problems that we had.

The signage of city with new signs.

The damage from the trucks that make deliveries to the shopping center, what is the city doing about this problem.

No money needs to be spent on the green space.

This resident would like a summary of what has been accomplish in the city for the past fiscal year.

**City Attorney:**

Grant Application for Codification – get an estimate from American legal

Commissioner/Clerk/Treasurer Ordinance – clarify the duties.

Municipal Order 1, Series 2018 of Spending – make changes to amounts and language.

City Property Green Space/Engineer – the Engineer that came to the city stated that they would want a commitment. The water is a major problem. The Engineer stated that the water that goes down Langdon is the problem and the city would need to get MSD involved with the drainage and the trees would have to be replaced.

The Charter franchise will be Municipal order 13.

Commissioner Fawver moved to accept the Charter franchise.

Commissioner Wilmes seconded.

Motion carried to accept the Municipal order 13 for the Charter Franchise.

Apartment/Condo services- The garbage for the Condo Villa is three times a week, by the contract they are only supposed to have two. Attorney Ritsert will look into how the garbage collection can be changed for the Condo Villa.

2<sup>nd</sup> Reading of Tax Rate – Commissioner Metz made a motion for 2<sup>nd</sup> reading for the No. 1 Series 2019-2020.

Commissioner Fawver seconded.

Motion carried to accept the Tax Rate for the 2019-2020.

2<sup>nd</sup> Reading of the Budget Ordinance No 2 Series 2019-2020, - Commissioner Wilmes made a motion for the 2<sup>nd</sup> reading for the No. 2 Series 2019-2020.

Commissioner Metz seconded.

Motion carried to accept the Budget Ordinance.

Monthly Meeting Location – Discussion of moving to Meadow Vale for the City's monthly meeting.

Commissioner Metz moved to have a first reading of the ordinance to move the meeting place.

Commissioner Fawver seconded.

Motion carried to accept the first reading of moving the meeting place to Meadow Vale.

### **Safety:**

Commissioner Monroe was absent and the Mayor Gustafsson gave his report.

2812 Goose Creek – yard maintenance issue,

Commissioner Metz made a motion to have Commissioner Wilmes contact our lawn personnel and have them cut the grass at said address.

Commissioner Fawver seconded.

Motion carried to have Commissioner Wilmes contact our lawn personnel to mow the grass.

9316 Tiverton Way – Citation – Ord 7. Commissioner Wilmes stated that changes need to be made to Ordinance 7 with wording about objects on personal resident property.

Commissioner Wilmes stated to amend Ordinance 7 and clarify language.

Commissioner Metz seconded.

Motion carried and Mayor Gustafsson abstained.

9200 Tanglely – Tree covering light/street sign. Discussion to have the city lawn company to trim the limbs that are blocking the light.

### **Finance:**

Commissioner Metz stated the fiscal year ends on June 30 and the new year is July 1.

Commissioner Metz stated that he will contact the auditor and start this year's audit in a timely manner.

### **Sanitation:**

Commissioner Fawver gave her report with no misses.

The bids came in and the city voted on the selection.

Commissioner Metz made a motion to accept Rumpke for the trash contract.

Commissioner Wilmes seconded.

Motion carried and accepted by all commissioner.

Commissioner Metz asked if the city could get a new contract as the previous one was from 2005.

**Public Works:**

Commissioner Wilmes passed out copies of his report. He included one bid for lighting and concrete. He will continue to try and get additional bids.

City Entrance – Low Voltage Light – Tabled

Green Space – Entrance Barricade – need sign posts

MSD Drain Repair – Update – asked if they could attend a meeting to discuss some of the problems the City is having.

Aylesbury Speedhump Repair, Commissioner Wilmes has made calls to Lawn Pro and has not received a return call on fixing the speedhump.

Mayor Gustafsson stated that the lighting at the entrance is really bad at nighttime.

Mayor Gustafsson made a motion to purchase solar lights.

Commissioner Wilmes made a motion to spend \$200.00 for solar lights for entrance.

Commissioner Fawver seconded.

Motion carried and accepted by all commissioners to have the Mayor purchase solar light for entrance.

Commissioner Wilmes made a motion to spend \$500.00 to Eagle signs to fix them.

Commissioner Fawver seconded.

Motion carried and accepted by all commissioners to spend \$500.00 to have all the signs fixed.

This money will be spent only if they will lower all the stop signs for \$500.00 to 8'(5' from ground level) instead of the 10' that they currently are.

Some of the other signs that need to be removed and the extra polls will be used to for other signs in the City.

**Clerk/Treasurer:**

City Clerk Crowe has created labels and letters for all commissioners to sign for the city property in their possession.

JCLC membership will be obtained in the month of July at the start of the new fiscal year.

Updating on Code Enforcement invoicing 2018-2019. Attorney Ritsert was asked to check on liens for people who have not paid their fines and maybe making changes to the citations.

**Mayor:**

The newsletter will be ready for the 1<sup>st</sup> of July.

Eagle signs will be in the city to fix all the signs.

**Old Business:**

Truck Entrance on Goose Creek.

Microsoft One Drive and website - it was discussed.

Commissioner Metz made a motion to hire someone to work on the website at the rate of \$425.00.

Commissioner Wilmes seconded

Motion carried by all to spend \$425.00 for the individual for the website.

Meadow Vale "Picnic in the Park" on September 28th and our cost would be \$500.00. Commissioner Metz made a motion to spend \$500.00 as our part in the Picnic in the Park.

Commissioner Wilmes seconded.

Motion carried by all to spend \$500.00 for the Picnic in the Park.

Bulk mailboxes were discussed for residents that would like to update their mailboxes.

Commissioner Fawver made a motion to approve an option for mailboxes.

Commissioner Wilmes seconded.

Motion carried by all to have several companies explain the new mailboxes if interested.

**Special Session:**

At 10:00 PMs a motion was made by Commissioner Fawver, seconded by Commissioner Wilmes to go into Executive session followed.

A motion was made by Commissioner Fawver, seconded by Commissioner Wilmes to exit Executive Session per KRS 61.810F (f). The motion passed.

**Adjourn:**

At 10:00 PM a motion was made by Commissioner Fawver, seconded by Commissioner Wilmes to go into Executive Session. The motion passed.

Executive session followed.

**06-18-2019**

There was an open hearing for resident present at 6:30 PM to discuss the proposed increase in the tax rate.

Several spoke about the concerns of what is covered by the budget. Some asked how the tax rate is figured and how does the City come up with the percentage.

The hearing ended at 6:50 PM.