

City of Rolling Hills

Minutes for September 17, 2019

City Attendees:

Mayor: Elissa Gustafsson
Commissioners:
David Metz (Finance)
Chris Wilmes (Public Works)
Carrie Ritsert (City Attorney)
George Stewart (Code Enforcement)
Meadow Vale Police

Absent:

Michele Fawver (Sanitation)
Brent Monroe (Safety)
Judith Crowe (City Clerk/Treasurer)

Guests:

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on September 17, 2019 at the City of Meadow Vale City Hall. Mayor Gustafsson called the meeting to order at 7:00 PM and welcomed all. The pledge of allegiance was recited by all present.

Approval of Agenda:

Motion made by Commissioner Metz to approve the Agenda.
Seconded by Commissioner Wilmes. The motion was approved.

Minutes of the Previous Meeting:

Motion made by Commissioner Metz to approve the July Minutes.
Seconded by Commissioner Wilmes. The motion was approved.

Motion made by Commissioner Metz to approve the August Minutes.
Seconded by Commissioner Wilmes. The motion was approved.

Treasurer's Report:

Commissioner Metz gave his report. August financials had been previously circulated for review and the checkbook was made available for the attendees to review.

Motion: Commissioner Wilmes.

Seconded: Commissioner Metz.

Motion carried to accept the Treasurer's report.

Motion made by Commissioner Metz to move \$30,000 from PNC Bank to L&N Credit Union.

PNC currently exceeds \$250,000 in balances

Seconded by Commissioner Wilmes. The motion was approved

Municipal Orders:

Motion: Commissioner Metz

Seconded: Commissioner Monroe

Motion carried to accept the Municipal Order No. 4 Series 2019-2020 (pay the bills).

Public Forum:

Request was made to address pothole on Aylesbury Dr.

There is a streetlight out at Habersham and Tiverton. Commissioner Wilmes to call LG&E.

City Attorney:

Grant for Codification of ordinances – Two bids have been received and a grant is being worked on by Clerk Crowe.

Ethics Ordinance is being prepared by Meadow Vale for review by all.

City Green Space – Commissioner Metz made a motion, seconded by Commissioner Wilmes, to spend up to \$18,000 with Taylor Siefker Williams Design Group to develop a Park Concept and Storm Water assessment per their June 14, 2019 proposal.

The motion passed. Mayor Gustafsson will contact them. Commissioner Metz will contact Wee Landscape Architecture and thank them for their proposal.

Everyone needs to sign and return to Clerk Crowe the receipt for the Open Meetings and Open Records information provided.

Safety:

Mayor Gustafsson reviewed Commissioner Monroe report.

Information regarding a towing service for the City was tabled until the next meeting.

Code Enforcement Officer Stewart gave a brief update.

Sanitation:

Mayor Gustafsson provided an update from Commissioner Fawver. Work is continuing with the Villa Condos and on a new contract with Rumpke to replace the existing contract and its many amendments.

Finance:

Commissioner Metz stated that the auditor has started but little activity currently.

Public Works:

Commissioner Wilmes reported that LGE has repaired one streetlight and is evaluating repairs to another one.

Ditches have been cleaned of debris on Aylesbury & Langdon.

Commissioner Metz made a motion, seconded by Commissioner Wilmes, to approve up to \$23,000 for Precision Concrete Cutting to repair the sidewalks on Goose Creek Rd and Langdon Drive plus repair the most severe problems on other streets.

The motion passed.

The Mayor recommended that everyone visit Blue Ridge Manor to view the white stripes they have painted on their roadways. We also need to find several bidders for painting stripes and stop bars.

Old Business:

Microsoft OneDrive Education for Board on hold.
Meadow Vale "Picnic in the Park" on September 28th.

9316 Tiverton Way. The Mayor sent a letter to the homeowner with the ordinance and deed restrictions.

Mayor Gustafsson reported on her conversation/review with the Police about temporary signage.

Commissioner Wilmes made a motion, seconded by Commissioner Metz to spend up to \$60 on signs. The motion passed. The Mayor will proceed.

Speed Hump reflectors – On hold.

New Business:

Commissioner Wilmes made a motion, seconded by Commissioner Metz, to appoint Commissioner Metz as Mayor pro-tem. The motion passed.

Commissioner Wilmes made a motion, seconded by Commissioner Metz, to spend up to \$100 for Christmas decorations. The motion passed.

Winter – snow removal services. Discussion regarding requesting bids from several service providers. Commissioner Wilmes to follow up.

Commissioner Metz made a motion, seconded by Commissioner Wilmes to approve up to \$200 for Code enforcement activities, if needed. The motion passed.

Office supplies: copies, stamps, & general supplies.

Commissioner Metz moved to spend up to \$500.00 for stamps and general supplies.
Commissioner Wilmes seconded. Motion was approved.

Commissioner Wilmes made a motion, seconded by Commissioner Metz, to spend up to \$350 for a new Welcome sign at the Langdon entrance. The motion passed.

Commissioner Metz made a motion, seconded by Commissioner Wilmes to pay up to \$500 to our new Web Master upon submittal of an invoice and a scope of work. The motion passed.

Executive Session:

Commissioner Metz made a motion to go into Executive Session per 61.810F.

Commissioner Wilmes seconded and the motion was approved.

Executive session began at 8:25 pm.

Commissioner Wilmes made a motion to end Executive session and return to the Regular meeting. The motion was seconded by Commissioner Metz and was approved. Executive session ended at 8:50 pm.

Adjourn:

Commissioner Wilmes made a motion, seconded by Commissioner Metz, to adjourn the Regular meeting. The motion was approved, and the meeting was adjourned at 8:50 pm.