

City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: On-line via Zoom

Tuesday, 4/21/2020 - 7:00PM

Mayor: David Metz

Commissioners:

Chris Wilmes (Public Works)
Michele Fawver (Sanitation)
Brent Monroe (Safety)

Others: Judith Crowe (Treasurer)

Karen Gott (Clerk)
Carrie Ritsert (City Attorney)
George Stewart (Code Enforcement)

Absent: None

Guests: David Elder, Rebecca Rupp, Nick Roberts, Eileen Dolle

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on April 21, 2020 via an online video conference using the Zoom meeting platform. Mayor Metz called the meeting to order at 7:03 PM and welcomed all.

Approval of Agenda:

Motion made by Commissioner Monroe to approve the agenda.
Seconded by Commissioner Wilmes. The motion passed.

Minutes of the Previous Meeting:

Motion made by Commissioner Fawver to approve the March minutes.
Seconded by Commissioner Monroe. Motion passed.

Treasurer's report:

Treasurer Crowe gave her report.
Motion by Commissioner Monroe to approve the Treasurer's report. Seconded by Commissioner Wilmes. Motion passed.

Municipal Orders:

Motion made by Commissioner Monroe to approve municipal order 11, series 2019-2020 to pay the bills. Second: Commissioner Wilmes. Motion passed.

Public forum:

A resident suggested that the City of Rolling Hills consider providing a Wifi connection throughout the city, like Waterfront Park.

A resident inquired about yard waste, since hers was not picked up. Sanitation Commissioner Fawver addressed this concern, indicating that anyone who has not had theirs picked up should either call or text her.

A resident asked whether there would be a junk pick up scheduled for Rolling Hills. Commissioner Fawver indicated that Rumpke will pick up large items at any time, provided that the resident contact them ahead of time.

A resident asked about the status of the former Korean restaurant sign that was covered up and the cloth around it is blowing in the wind. Our Code Enforcement officer indicated that he is still addressing the situation and that the owner indicated that the restaurant is in the process of being sold.

A resident asked whether the white paint on the curbs would be refreshed. Sanitation Commissioner Fawver indicated that she may know someone in the neighborhood that may do it and will follow-up.

A resident expressed concern with the large groups walking in the neighborhood with their backs to traffic. Suggestion was made that residents be reminded to walk facing traffic in the next newsletter.

City Attorney:

Attorney Carrie Ritsert gave her report. The Interlocal Agreement regarding a joint Ethics Board with the City of Meadow Vale and the City of Westwood has been filed and is awaiting approval.

Safety:

Commissioner Monroe gave his report. There were no major crimes.

Code Enforcement Officer Stewart gave his report. He indicated that he'd stopped to cite 9405 Tiverton, a vacant rental property for tall grass and discovered a squirrel inside the house, looking out the window. Owner has been notified about both situations. Additionally, he spoke with the owner of 9218 Tangley, a rental property, regarding ongoing parking concerns. Officer Stewart indicated that he had photo taken over the last 3 weeks, some taken himself and others taken by other residents. Owner believes this is a matter between Rolling Hills and the tenants. Officer Stewart believes he did previously give a copy of the ordinance to the owner in the past. The owner was cited and fined \$50. Mayor Metz asked that Officer Stewart provide another copy of the ordinance to the owner.

Finance:

Mayor Metz presented the Financial Statement for March. Commissioner Wilmes made a motion to accept, seconded by Commissioner Fawver. Motion passed.

Sanitation:

Commissioner Fawver gave her report. There had been some concern expressed by residents that our yard waste pickup would be interrupted because neighboring Westwood had announced that theirs would be stopped. Commissioner Fawver clarified that the City of Westwood is serviced by a company called Republic, whereas the City of Rolling Hills is not, and yard waste pickup continues year-round. Second concern is that there is extra waste consisting of personal protective equipment (PPE) related to the Coronavirus pandemic, which is littering the shopping center.

Public Works:

Commissioner Wilmes gave his report.

Commissioner Wilmes stated that on Langdon Drive he noticed that there are some holes in the fiberglass light posts and wires are showing. He will be in touch with LG&E regarding the matter.

New Business:

City of Rolling Hills is still in need of one additional Commissioner. Mayor Metz stated that he had received an email from a past elected official who may be interested. His name is Paul Barrier. This topic was tabled until the Special Meeting on Monday, April 27, 2020.

Greenspace update: Bill at Wee Landscape Architecture started in March with walking the site and reviewing hydrology, vegetation, wildlife, as well as erosion coming down the hill. After he puts a plan together, Mayor Metz indicated that city residents would have opportunity to give input.

Bids had been requested for the lawncare/landscaping of the City of Rolling Hills and to date one (1) bid has been submitted for consideration.

There is a window every two years to change the salaries of Commissioners and the Mayor, which will close May 4th, 2020. By law, salary changes are only applicable beginning with the officials elected this coming November. Mayor Metz presented a survey comparing data on the salaries for the City of Rolling Hills' positions of Commissioner, Mayor, Clerk and/or Treasurer with that of other cities of comparable size and proximity. In the interest of attracting qualified persons to hold these offices and fulfill their respective duties, new Ordinance #6 Series 2019-2020 amending Sections 1 & 2 of Ordinance #3 Series 2016-2017 amending the pay rates for the Mayor and Commissioners was read for the first time by City attorney, Carrie Ritsert.

A special meeting will be held on Monday, April 27th, 2020 at 7 PM via Zoom to consider approval of the new salary ordinance #6 Series 2019-2020.

Mayor Metz, in the absence of a Commissioner of Finance, shared draft of a Tax rate, of 100 % to 104% of last year's revenue. This will become an ordinance with 1st reading to be given at May 19th meeting and 2nd reading on June 16th.

Mayor Metz, in the absence of a Commissioner of Finance, shared a draft of the 2020-2021 Budget.

Commissioner Wilmes motioned that up to \$600 for the next mailing to City residents be approved. Commissioner Fawver seconded. Motion passed.

Commissioner Fawver made a motion to approve up to \$7,500 for Precision Concrete to complete Habersham Drive, which includes all hazards 1/4 inch to 2 inches. Commissioner Monroe seconded. The motion passed.

Commissioner Fawver made a motion to approve up to \$10,000 to replace sections of sidewalks with a height difference greater than 2 inches or that have other damage. Commissioner Monroe seconded. Commissioner Wilmes abstained from the vote. Motion passed.

2020 Paving— Louisville Paving's initial bid was \$64,000, but discussion indicated that the bid includes areas not needed. Discussion also indicated that sidewalk repairs will pretty much deplete road fund. Money for paving would need to come from the General Fund.

Old Business:

New e-mail addresses that have a .org suffix have failed. They are currently on hold.

Microsoft OneDrive Education for Board has been deferred until after public libraries reopen. –
Commissioner Fawver

Green Space Barricade –Commissioner Wilmes indicated that the posts have been installed. It just needs a chain to be attached.

Trash/Recycling Bins Ordinance – On hold

Clerk/Treasurer Ordinance –Second Reading— A motion was made by Commissioner Fawver, seconded by Commissioner Monroe, to have Attorney Carrie Ritsert give the 2nd summary reading of Ordinance #5 Series 2019-2020, an Ordinance amending Section 3 of Ordinance #3 Series 2016-2017 establishing two separate positions for the City Clerk and City Treasurer and amending the pay rates for same. Carrie Ritsert made the second reading. Commissioner Wilmes made a motion to bring to a vote to approve the Ordinance #5 2019-2020. Seconded by Commissioner Monroe. The motion passed.

KLC Pooled Investment – Mayor Metz indicated that this is on hold due to interest rates being so low that it's not worth doing anything at this time.

Apartment/Condo – Trash Services – Commissioner Fawver. Defer until next month

Stop Sign Lines – Stop Bars— Commissioner Wilmes stated that ATS will paint “STOP”, which is 72” tall with two coats of paint at a cost of \$60 each. There are 42 stop signs within the City and the cost to paint them all would be \$2,520. However not all are needed.

Speedhump Reflective Signs have been purchased. Commissioner Wilmes stated they need to be installed.

Public Forum

A resident commented that Meadow Vale will be repaving this year and it may benefit our City to see if there would be a potential cost savings if we were to have the same company pave ours. Mayor Metz said he will be in contact with Meadow Vale's Mayor Horneck regarding the matter.

A resident asked who is responsible for restriping the pavement at the intersection of Goose Creek and Westport Road. Commissioner Wilmes stated that it's the City of Louisville's responsibility.

Adjourn:

Commissioner Monroe made a motion, seconded by Commissioner Fawver, to adjourn the meeting. The motion passed and the meeting was adjourned at 8:37 PM.

Mayor *David Metz*

Clerk *Karen Gott*

Approved 5/19/2020