

City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: On-line via Zoom

Tuesday, 7/21/2020 - 7:00PM

Mayor: David Metz

Commissioners:

Michele Fawver (Sanitation)
Brent Monroe (Safety)
Chris Wilmes (Public Works)

Others: Judith Crowe (Treasurer)

Karen Gott (Clerk)
Carrie Ritsert (City Attorney)
George Stewart (Code Enforcement)

Absent: Paul Berrier (Finance) Excused

Guests: Nick Roberts, Linda DeGrella, Rebecca Rupp, Carol Pettit, David Ricci (Lawncare company)
Elissa Gustafsson (former Mayor of Rolling Hills)

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on July 21, 2020 via an online video conference using the Zoom meeting platform. Mayor Metz called the meeting to order at 7:00 PM and welcomed all.

Approval of Agenda:

Motion made by Commissioner Monroe to approve the agenda.
Seconded by Commissioner Fawver. The motion passed.

Minutes of the Previous Meetings:

Motion made by Commissioner Wilmes to approve the minutes of the Regular June meeting (6/16).
Seconded by Commissioner Monroe. The motion passed.

Municipal Orders:

Motion made by Commissioner Wilmes to approve municipal order 1, series 2020-2021 to pay the bills.
Seconded by Commissioner Monroe. The motion passed.

Public forum:

A resident voiced that she is against spending any money on the Green Space prior to putting other things to rest, specifically expanding the Goose Creek entrance and fixing the ruts next to the exit behind Dollar Tree.

City Attorney:

Attorney Carrie Ritsert gave her report. She has sent out several letters regarding unpaid taxes for 2019. Treasurer Crowe indicated that none of those had been subsequently paid. Attorney Ritsert will file a lien on each of those properties.

Safety:

Commissioner Monroe gave his report. The reported crime incidents within the area of the City of Rolling Hills were: 1 Assault, 1 Vandalism and 1 Vehicle Break in/Theft. Code Enforcement Officer George Stewart indicated he is continuing to address yard maintenance and parking violations. There were 10 citations issued in the area. The supplemental stop sign behind Dollar Tree has either been knocked down or stolen. It has subsequently been replaced. Yard maintenance remains the largest code issue.

Finance:

Commissioner Berrier is an excused absence. Mayor Metz presented the Finance report of the fiscal year ending June 30th. Included were the cover sheet, Balance Sheet and the Profit & Loss Statement, all of which are subject to audit. Overview is that we finished the year in a solid position. We spent less than we budgeted. We also took in more than we budgeted. We had a small surplus for the year. Motion to accept the Financial Statement for June 30th was made by Commissioner Wilmes. Seconded by Commissioner Monroe. Motion passed.

Sanitation:

Commissioner Fawver said that all has been quiet this month.

Public Works:

Commissioner Wilmes reported that three streetlights had been repaired on Tiverton. He has also been calling MSD to remove the metal plate sitting at the intersection of Walhampton Ct. and Langdon Drive. The damage from the water main break on Tiverton has been repaired.

New Business:

Opioid Funds—Mayor Metz reported as a point of reference that there have been lawsuits against drug companies concerning opioid use and damages. He received an email indicating that government entities are eligible to make a claim. Our City is eligible to make a \$53,000 claim so he filed one. We aren't currently providing health services in the City, but if we receive the money we could possibly provide funding to programs that serve our community as well as Jefferson County.

A damaged light at the Langdon Drive entrance is hanging by wires. Commissioner Wilmes reported that Emergency Electric will be coming on July 22, 2020 to cap the electric for safety and they will price out a new fixture and try to match it to the other lights.

Sidewalk ramp survey update was postponed to August due to Commissioner Berrier's excused absence.

Old Business:

Ordinances 1 & 2 Series 2020-2021 were published by mailing a copy to all residents as well as posting them to our City website.

Sidewalk repairs—Universal Concrete plans to be in the City by the first of September to start the grinding.

2020 Paving Project will mill out the top layer of existing asphalt and then relay asphalt. A notice for bids will be published in the Courier-Journal, in both printed and online editions. Deadline to submit all bids will be August 12, 2020. Specifications will be posted on our City website.

Computers and Email update—Mayor Metz reported that Mirazon has looked at all six computers. They will provide services as needed in the future.

Curb Painting proposal—Treasurer Crowe suggested that it may be prudent to wait until the paving project is finished before proceeding with the curb painting. She indicated that David Ruhl has painted curbs in the past and would be willing to do it again. He charges \$20/hour, per person working on the job. City to provide paint.

Lawncare/Landscaping status of transition: The island end caps still need to be addressed to remove weeds.

Phoenix Concrete removed/re-poured 25 squares. Eight of which were on Goose Creek. Mayor Metz reported that the concrete work is now completed.

Green Space Barricade –Commissioner Wilmes reported that the posts have been reset and he has ordered the “Road Closed” sign which had already been approved. It is expected to cost \$35.

Green Space update given by Mayor Metz; he indicated that Wee Landscaping is on hold. Mayor Metz is still looking for a meeting space to eventually be able to present the plans for residents to view them.

Stop Sign Lines—Commissioner Wilmes reported that we are still waiting for more bids.

Speedhump Reflective Signs—have been purchased. Waiting on installation. Commissioner Wilmes indicated that it will need to be discussed.

Fencing at rear of shopping center follow-up—Postponed due to Commissioner Berrier’s excused absence.

Codification update: Clerk Gott reported that she is currently working to confirm that our City records contain printed copies of all the ordinances that appear on the City’s website. Furthermore, copies of all known ordinances will be mailed to American Legal, who is doing the necessary work for codification. Finally, Clerk Gott is preparing our first progress report for this codification project, which is due July 31, 2020.

COVID-19 funds—Our City’s only expenditures that are COVID-19 related have been for our monthly subscription to Zoom. We will continue to monitor our expenses.

Public Forum

A resident expressed her appreciation for the sidewalk repairs.

Another resident expressed his hope that the new paving project will have proper speed humps instead of the current ones that are akin to curbs. He stated that the current speed bumps drag the frame of his motorcycle as he goes very slowly over them.

Closed Session

Motion to go into a closed session to discuss pending litigation per KRS61.810(1)(c) was made by Commissioner Monroe. Seconded by Commissioner Wilmes. Motion passed.

Mayor Metz thanked our guests for attending the monthly meeting and excused them to sign off from the Zoom meeting. Once all guests were confirmed to have left the meeting, the meeting was locked.

Closed Session began at 7:46 pm.

Motion to end Closed session was made by Commissioner Wilmes. Seconded by Commissioner Monroe. Motion passed.

Closed Session ended at 8:27 pm. Let the minutes reflect that no decisions were made during the Closed Session.

Adjourn

Commissioner Fawver made a motion, seconded by Commissioner Monroe, to adjourn the meeting. The motion passed and the meeting was adjourned at 8:28 PM.

Mayor: David Metz

Clerk: Karen Gott