

City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: On-line via Zoom

Tuesday, 8/18/2020 - 7:00PM

Mayor: David Metz

Commissioners:

Paul Berrier (Finance)
Michele Fawver (Sanitation)
Brent Monroe (Safety)
Chris Wilmes (Public Works)

Others: Judith Crowe (Treasurer)

Karen Gott (Clerk)
Carrie Ritsert (City Attorney)
George Stewart (Code Enforcement)

Absent: None

Guests: Nick Roberts, Rebecca Rupp, Margaret Mwale

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on August 18, 2020 via an online video conference using the Zoom meeting platform. Mayor Metz called the meeting to order at 7:00 PM and welcomed all.

Approval of Agenda:

Motion made by Commissioner Monroe to approve the agenda.
Seconded by Commissioner Fawver. The motion passed.

Minutes of the Previous Meetings:

Motion made by Commissioner Wilmes to approve the minutes of the Regular July meeting (7/21).
Seconded by Commissioner Monroe. The motion passed.

Municipal Orders:

Motion made by Commissioner Fawver to approve municipal order 2, series 2020-2021 to pay the bills.
Seconded by Commissioner Wilmes. The motion passed.

Public forum:

A resident asked why did the former City of Rolling Hills Mayor, Elissa Gustafsson attended the July meeting? Mayor Metz replied that she was invited to attend the executive session. It is public information that the City of Rolling Hills has had a lawsuit filed against it related to someone who tripped and fell in the City in 2019. Former Mayor Gustafsson was named in the lawsuit because she was Mayor at that time. In the closed executive session, we met with the attorney for the insurance company that is representing the City in this matter.

City Attorney:

Attorney Carrie Ritsert gave her report. Attorney Ritsert filed three unpaid property tax liens on properties with unpaid taxes for 2019.

Safety:

Commissioner Monroe gave his report. The reported crime incidents within the ½ mile area from 9300 block of Aylesbury Dr in the City of Rolling Hills were: 2 Assaults, 2 Frauds, 3 Thefts, 2 Motor Vehicle Thefts, 1 Burglary, 1 Robbery—which was the carjacking in neighboring Westwood. Two individuals were arrested. Since then, no other carjackings have happened in our City area. The western part of Jefferson county is where most carjackings are happening. Commissioner Monroe additionally reported that he's monitoring the locations of the protests, often multiple times a day, with the intention of conveying any information pertinent to our area to Meadow Vale police.

Code Enforcement Officer, George Stewart indicated he is continuing to address mostly yard maintenance (overgrowth) and parking code violations. Parking on Langdon Dr. has improved, with only the occasional issue. Currently there are still a few parking concerns here and there on Aylesbury Drive near Tiverton. Otherwise, parking has been pretty good. Yard maintenance remains the largest code issue. He had spoken to the owners of the apartment complex at 9225 Aylesbury Drive about a month ago and they have since cleaned it up, though it would benefit from additional clean up behind the complex. There are a few shopping carts that he's rounded up. Officer Stewart spoke with the owner of The Korean restaurant and it is still up for sale.

Commissioner Fawver mentioned that there has been frequent and lengthy parking (several hours) in front of the apartments on Aylesbury Drive, despite the 'no parking' signs. Officer Stewart said he would contact all of the apartment building owners regarding the parking.

Finance:

Mayor Metz presented the Financial report, which reflects the new Annual Budget, noting that July is the first month of the new fiscal year. Motion to accept the Financial Statement for July 31st was made by Commissioner Wilmes. Seconded by Commissioner Berrier. Motion passed.

Sanitation:

Commissioner Fawver noted that the trash can at the corner (Langdon Dr. & Westport Rd.) has filled quickly, with what appears to be several kitchen garbage bags. She's emptied them. Additionally, Commissioner Fawver has been working with Officer Stewart to resolve a trash complaint, which appears to be remedied. However, she just received a complaint via email regarding an excess of trash at one of the apartments. Trash has been stacked around the base of the trash cans, some of which has blown around on windy days into the neighbor's yard. The neighbors have been cleaning it up, but are concerned because they've found syringes in their yard. Commissioner Fawver will go to the apartment complex to look around to see if she can come up with a common solution. If it turns out to be a lack of garbage cans, then she will order additional cans.

Public Works:

Commissioner Wilmes reported that two streetlights on Tiverton were out and have been repaired. Also, someone lost a truck load of tree clippings on Aylesbury Drive, which he had our lawn company come out and pick up. The damaged light at the entrance of Langdon Drive has been capped. The light is broken beyond repair and has been removed. Unfortunately, that particular style of light has been discontinued. The two lights in the middle could be replaced so that they would match, or all four lights could be replaced so that all four would match. We'll need to decide how we want to proceed.

The road to the Green Space has gotten a couple of sink holes in this last month. It's probably going to need to be replaced, including a truck load of rock. There had been a post on either side of the road, with a chain across it and a "Road Closed" sign. One of the posts had been cut down, and the chain and sign are currently at the Mayor's house until it can be reinstalled.

Commissioner Wilmes will price the replacement of the road, down to the bottom and will get a scope of work together. He will price it both ways (paved and unpaved). We need to discuss whether we want to pave the road.

Mayor Metz suggested we replace all four lights since that's our City's entrance and we want it to make a good impression. Commissioner Wilmes will price some options, to include the cost of installation.

Mayor Metz asked if anyone else had any suggestions regarding the lights; none were made.

New Business:

2020 Paving— Mayor Metz reported that bids were solicited for paving, with bidders asked to submit their respective bids for two options that the City is considering; paving two streets or three streets. Bids were received from the following five companies: Hall Paving, Libs Paving, Flynn Brothers, Louisville Paving and Mac Construction. Most were relatively close, with Mac Construction being the outlier. Libs Paving was the low bid for paving all three streets. Hall Paving was the low bid for paving two streets. Motion was made by Commissioner Monroe to pave three streets with the low bid from Libs Paving. Seconded by Commissioner Wilmes. Motion passed.

Speed Bump Poll— Mayor Metz reported that during the milling and repaving process, the three existing speed bumps on Goose Creek Road and the two existing speed bumps on Habersham Drive will be removed. Several weeks after re-paving, speed bumps can/may be re-installed. Mayor Metz suggested that residents on those two streets be polled as to whether they want the speed bumps to return and if so, should they be shorter or taller or the same? He noted that there is no uniformity to the design or height of the bumps. Some can be rolled over and others are quite annoying. Neighboring cities do not have them. He will send out a letter to poll whether those residents want to give them an opportunity to respond, which we will talk about at the September meeting.

Sidewalk Ramp Survey— Commissioner Berrier reported that we have about sixty-four ramps from the sidewalk to the street. Thirty-four of them are off of Westport Road, which were installed by Louisville Metro when Westport Road was widened. Within the City of Rolling Hills limits there are thirty ramps, of which seventeen have not been enhanced with some of the new Americans with Disabilities Act (A.D.A.) specifications. Some of the thresholds have deteriorated and in some cases eroded away. Mayor Metz indicated that he thinks we should address these ramps after the sidewalk repairs are completed in the next few weeks. Based on the survey that Commissioner Berrier created, we can create a scope of work for these ramp improvements.

Dumping of tree trunk and damage to City property—A truck had been working on a large tree at a residence in the rear of Meadow Vale and two tree sections were loaded on a trailer. We believe the trailer exited the back of the property and went across the Meadow Vale field, and entered the Green Space property line into the City of Rolling Hills. Right around the property line one of the tree trunks ended up in the creek. The truck and trailer backed into the woods to dump the other log. Later it hit one of the posts. It ended up getting stuck on the bent post. To free the vehicle, the post was cut down. Mayor Metz had been in contact with Meadow Vale Police, who are going to speak with the company that was identified as the responsible party. Meadow Vale Police Chief asked what does the City want? Mayor Metz commented that the dumping of the logs and the destroying our post without contacting the City to

make restitution are crimes. We ultimately need to have our post replaced, chain put back up along with the "Road Closed" sign. Question is do we want to have the log removed from our property? There was discussion about having them paying compensation for the repairs and a "No Dumping" sign added. Mayor Metz will continue working with the police and will report back next month.

Shopping Center entrance/exit issues—Mayor Metz has asked our landscaping contractor, Mr. Ricci to price getting number three gravel added to the mud hole rut next to the stop sign behind Dollar Tree, as opposed to paving. We need to have a point of contact for the shopping center owners because we have talked about widening the entrance/exit to the shopping center on Goose Creek Road, and we have other concerns such as trash and graffiti. Mayor Metz will try to open a line of communication with them.

Langdon erosion fix—David Ricci will get prices for getting stone to fill in holes. In the future we may consider using other ways to divert water runoff from the home on the right, to prevent continued erosion.

Holiday Decorations Scope of Work/Bids—Commissioner Fawver will work on coming up with a scope of work and ideas for how to get it decorated and who could decorate so we may hear about it in September and take action in October.

Snow Removal Scope of Work/Bids—Commissioner Wilmes will work on it. Will need to discuss do we want to have a contract or with a company or hire as needed. Goal—take action in October.

Old Business:

Damaged light at Langdon Entrance—Commissioner Wilmes included it in his report above.

Sidewalk repairs—Universal Concrete is due to be in the City by September 1, 2020 to start the grinding. They will do all sidewalks that hadn't already been done, and the schedule is weather dependent.

Curb Painting Proposal—Motion to spend up to \$1,000 for materials and labor to repaint any curb that is currently white was made by Commissioner Berrier. Seconded by Commissioner Wilmes. Motion passed.

Green Space Barricade Update— Mayor Metz has requested that David Ricci reinstall the posts. We'll try to recover those expenses from the person who had destroyed it, as discussed earlier.

Green Space Development Update—Mayor Metz indicated that it is still on hold, though progress has been made on finding a location to showcase the proposed plans & get feedback from residents. The Hounz Lane Pavilion is the frontrunner, but unfortunately Mayor Metz learned last week that our landscape architect is now ill. Mayor Metz is now waiting to hear about the landscape architect's availability.

Stop Sign Lines—Stop Bars. Bids? Mayor Metz suggested that we speak to the people doing our paving project and ask who they use.

Speedhump Reflective Signs—Purchased. Status of Installation—Commissioner Wilmes and Mayor had talked about it.

Fencing at rear of shopping center follow-up—Commissioner Berrier reported that lumber is excessively expensive right now due to COVID19. Commissioner Wilmes confirmed that in his job he's seeing lumber costing twice what it usually does, which is forecast to last until at least Spring 2021. Commissioner

Wilmes indicated that the costs look reasonable, but if we wait until Spring, we might be able to save. It was agreed to wait and leave it on the agenda to revisit.

Codification Update—Clerk Gott shared that the first status report was submitted to the grantor; all ordinances have been mailed to American Legal, who has indicated that we are in their queue of work to be reviewed.

COVID Funds—Mayor Metz reported there have been no new COVID expenditures at this time, but will continue to monitor.

Opioid Funds—Mayor Metz reported nothing new other than they had received our claim.

Postage for two mailings to residents re: Sidewalk Repairs & Paving—Motion to spend up to \$400 for both mailings was made by Commissioner Berrier, seconded by Commissioner Monroe. Motion Passed.

Adjourn

Commissioner Berrier made a motion, seconded by Commissioner Fawver, to adjourn the meeting. The motion passed and the meeting was adjourned at 8:17 PM.

Mayor: David Metz

Clerk: Karen Gott

Date Minutes were approved: September 15, 2020