

# City of Rolling Hills, KY – Regular Meeting Minutes

**Meeting Place: On-line via Zoom**

**Tuesday, 9/15/2020 - 7:00PM**

**Mayor:** David Metz

**Commissioners:**

Paul Berrier (Finance) Joined meeting at 7:21 pm  
Michele Fawver (Sanitation)  
Brent Monroe (Safety)  
Chris Wilmes (Public Works)

**Others:** Judith Crowe (Treasurer)

Karen Gott (Clerk)  
Carrie Ritsert (City Attorney)

**Absent:** George Stewart (Code Enforcement)

**Guests:** Linda DeGrella, Rebecca Rupp, David Elder, David Ricci, Ben McMichael (joined at 8:10pm)

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on September 15, 2020 via an online video conference using the Zoom meeting platform. Mayor Metz called the meeting to order at 7:02 PM and welcomed all.

**Approval of Agenda:**

Motion made by Commissioner Fawver to approve the agenda.  
Seconded by Commissioner Monroe. The motion passed.

**Minutes of the Previous Meeting:**

Motion made by Commissioner Wilmes to approve the minutes of the August meeting (8/18).  
Seconded by Commissioner Fawver. The motion passed.

Mayor Metz asked that the minutes reflect that Commissioner Berrier has not yet joined the meeting.

**Municipal Orders:**

Motion made by Commissioner Fawver to approve municipal order 3, series 2020-2021 to pay the bills.  
Seconded by Commissioner Wilmes. The motion passed.

**Public forum:**

Resident Linda DeGrella referenced an email exchange with Mayor Metz, wherein he had indicated that so far the resident responses to the speed bump survey letter he had sent out reflected that two residents were for replacing the speed bumps that had been removed on Goose Creek Road during the paving process, and three opposed. Ms. DeGrella stated that she had subsequently followed up by speaking to seventeen of her neighbors on Goose Creek Road. She reported that fifteen of the residents were for replacing the speed bumps, and two opposed. She noted that she still had five neighbors to speak with yet on Goose Creek Road. Ms. DeGrella has the written signatures of those with whom she spoke, and can turn them in. She added that the street paving looks wonderful. Resident Rebecca Rupp added that she was pleased with the sidewalk project results.

**City Attorney:**

Attorney Carrie Ritsert gave her report, and all issues are currently resolved.

**Safety/Code Enforcement:**

Commissioner Monroe gave his report. The reported crime incidents within the ½ mile area from 9300 block of Aylesbury Dr in the City of Rolling Hills were: 3 Assaults (2 within Rolling Hills), 1 Robbery and 1 Car Break In. A welfare check was also called in, which turned out well.

Code Enforcement Officer, George Stewart was absent. Commissioner Monroe indicated that Officer Stewart is continuing to address mostly yard maintenance (overgrowth) and parking code violations via courtesy warnings and citations.

Commissioner Monroe indicated he had called about the repainting of the arrows on Goose Creek Road, at the light where it meets Westport Rd. Commissioner Fawver added that she has called three times herself.

**Finance:**

Commissioner Berrier was not in the meeting at this point. Mayor Metz presented the August 2020 Financial Report that Commissioner Berrier had submitted earlier. Motion to accept the Financial Statement for August 2020 was made by Commissioner Wilmes. Seconded by Commissioner Fawver. Motion passed.

**Sanitation:**

Commissioner Fawver reported that she's going to order more trash cans to address a trash overflow issue at one of the apartment complexes, noting that this is one of the complexes where we do provide cans, which is not necessarily the case for all apartment complexes. Additionally, Commissioner Fawver will get bids and ideas for holiday lighting. Judy Crowe will provide the number to her for the person that had previously done the holiday lighting. She plans to send information about those options to the Mayor and Commissioners before the next meeting.

**Public Works:**

Commissioner Wilmes gave his report. Four light poles have been repaired: two on Goose Creek Road, one on Kenlock Drive and one on Langdon Drive by Autozone. The pole in the round-a-bout is leaning and Commissioner Wilmes is going to have it examined. The light at the entrance that needs to be replaced was over fifteen years old and a match could not be found for that particular style of light. All four lights could be replaced so that all would match. We'll need to decide how we want to proceed.

Commissioner Wilmes mentioned that the vacant lot to the right of the City of Rolling Hills' entrance needs to be mowed. He clarified that the lot is owned by the state of Kentucky, and was purchased by them when a home was formerly there, during the widening of Westport Road. Commissioner Wilmes called Kentucky Transportation and was told that they could mow it annually or put it on a quarterly rotation. Commissioner Wilmes will have our lawn company mow it and bill us this one time since there have been complaints, and stated we'll need to figure out what we want to do about the mowing in the future.

Commissioner Wilmes is working on Snow removal bids, using the same specifications that we've previously used since our needs haven't changed. He anticipates having those bids a week prior to the October 20<sup>th</sup> meeting.

Commissioner Berrier and David Ricci joined the meeting at 7:21 pm.

**New Business:**

Speed bumps on Habersham Drive (2 speed bumps) and Goose Creek Road (3 speed bumps)—Mayor Metz had sent fifty-one survey letters to residents of those streets and received thirteen responses. Two were for the replacement of the speed bumps and three were against. The questions to be considered are does the City of Rolling Hills install speed bumps on one or both of those streets and if so, how many speed bumps on each? If we install, what is the location; the same as they were or should we rethink their locations? If we don't install them, then we'll need to discuss the removal of unnecessary signage. The corollary to all of this is that if people don't have a strong preference, then a decision can be delayed and speed bumps can always be added at a later date. Commissioner Wilmes commented that Louisville Metro had previously given the recommendation for the location of the speed bumps, but there is no legal precedent on their placement. Mayor Metz reminded everyone that while the will of the people is important, it is the responsibility of the Commissioners to make decisions. Commissioner Wilmes suggested that we wait and not do anything and Commissioner Fawver agreed with him. Mayor Metz remarked that without a motion, we will do nothing at this time.

Langdon Court erosion update/bids—Mayor Metz and Commissioner Wilmes will be meeting with a representative from MSD on September 16<sup>th</sup>. Mayor Metz reported that it's the consensus of multiple opinions that the source of the erosion is storm water runoff. It's difficult to do anything to repair the road and not have the same problem happen again over time. Mayor Metz indicated he had met with Landscaper David Ricci at the site a few weeks ago and talked about some options. David Ricci suggested a triaxle load of Rip Rap, which is a large shot stone, about 8 to 10 inches wide. It has strong staying ability. Mayor Metz wants to see what MSD's offer or lack thereof is before we make a final decision. The flow of water needs to be stopped, which may potentially be an MSD project if the pipe is undersized. Mayor Metz indicated he would welcome a motion to approve the expenditure of up to \$2,000 to repair the Langdon Court road, pending what he and Commissioner Wilmes find out from MSD. If MSD will commit to doing something in a shorter order, then we will wait. The \$2,000 is the sum of \$1,100 for the bid for the Rip Rap rock, \$300 to address the developing washout, and \$400 to sealcoat. If MSD won't do something until next Spring, then we need to do something now to repair the road and slow down the erosion. Mayor Metz indicated it will be a temporary solution.

A motion to approve the expenditure of up to \$2,000, pending results from the meeting with MSD was made by Commissioner Fawver. Seconded by Commissioner Monroe. Discussion followed.

Commissioner Wilmes shared that he has some hope that MSD will do something because both our sewer lines and storm lines run out under the road and into that field and if enough erosion occurs, it could lead to a sewer line break. Therefore, MSD has a vested interest in not allowing anything to happen to those lines. There may yet be some hope for MSD contributing money to do some work. The motion passed unanimously.

Stop Bar Striping Bids— The City has received four bids for repainting the existing stop bars at the stop sign at every street we have. The stop bars are typically ten feet wide, with the exception of the one way streets on Aylesbury Drive behind the shopping center and Langdon Drive, where they could be fifteen feet wide. The paving company will repaint stop bars where they have paved. The painting of the other stop bars is mostly a beautification project to refresh the paint. Bids were as follows:

Libbs \$2,800

All Terrain \$6,000

A&S Parking Lot Maintenance \$1,195

Louisville Sealcoat \$1,088

Question is do we want just stop bars or do we want the word "STOP" painted on the ground?

Discussion: Commissioner Wilmes is not a fan of painting the word “STOP” because various companies have differing stencils, which is hard to match up. He thinks the stop signs and stop bars are sufficient. Clerk Gott raised the point that the sight line at the round-a-bout is obstructed by the overgrowth of the Barberry shrubs. Commissioner Monroe added that there is a pine tree that is also obscuring part of one of the stop signs. Landscaper David Ricci said the shrubs are in need of a hard cut back, which would not be safe for the shrubs now, but would be appropriate in February. Mayor Metz asked that David Ricci cut back as much as could be safely done now, to improve the sight line. Commissioner Fawver is in favor of waiting until Spring for any painting. The stop bars have been tabled until Spring 2021.

Christmas Decorations Scope of Work/Bids—Commissioner Fawver will have recommendations and proposals to vote on for the October 20<sup>th</sup> meeting.

Snow Removal Scope of Work/Bids—Commissioner Wilmes will have recommendations on proposals for the next meeting Oct. 20.

Mowing of Vacant State Lot— The lot will be mowed every other week.

Tiverton Way at Langdon Drive intersection—the northern lane is extremely rough and bumpy. Louisville Water Company will be closing the intersection down from all three directions to make the road repair. It should take about two days for the repair. Commissioner Wilmes is coordinating this with Louisville Water Company.

## **Old Business**

2020 Road Paving—Mayor Metz reported that the paving of Habersham, and Goose Creek Rd from Aylesbury through Tiverton and Aylesbury behind the shopping center is now complete.

Dumping of tree trunk and damage to City property—Mayor Metz reported he needs to speak with our City attorney about that project.

Sidewalk Ramps & Scope of work/bids—Commissioner Berrier will put together a list of ramps that need repairs and will contact concrete companies and send them a request for bid for those repairs. Mayor Metz will work with Commissioner Berrier on that project.

Shopping Center Entrance/Exit issues—Mayor Metz is still working on this issue.

Damaged light at Langdon Drive entrance to the City of Rolling Hills—Commissioner Wilmes presented options to replace the light, which could not be repaired. The damaged light is fifteen years old and is no longer made. Commissioners Berrier, Wilmes and Monroe agreed that all four of the lights should be replaced so that they match. Commissioner Wilmes suggested that we get a quality light fixture, and commented that lights that have single bulbs tend to be more reliable instead of the candelabra style bulbs. Motion was made to approve the expenditure of up to \$2,000 to replace and install all four of the entrance light fixtures with something similar to the current ones was made by Commissioner Berrier. Seconded by Commissioner Wilmes. Motion passed.

Commissioner Fawver will assist Mayor Metz in selecting the light fixtures.

Sidewalk repairs by Universal Concrete (grinding)—Mayor Metz reported that the sidewalk grinding has been completed. They did a good job, albeit a little different than the previous type. There were no complaints about the grinding.

Curb Painting Proposal: David Ruhl—Treasurer Crowe reported that David Ruhl will paint in late September or October.

Green Space Barricade Update—Mayor Metz reported that the posts, chain and sign have been installed by David Ricci.

Green Space Development Update—Mayor Metz spoke with the landscape architect and recommended a City meeting on October 15<sup>th</sup> to give residents a chance to come up and see what the architect is thinking and to provide input. Mayor Metz will announce the date and location through a City mailing/newsletter.

Motion to spend up to \$600 for the newsletter printing and mailing related expenses was made by Commissioner Fawver. Motion seconded by Commissioner Wilmes. Motion passed.

Speedhump Reflective Signs Purchased: Status of Installation—Mayor Metz commented that we'll need to put those out closer to winter.

Fencing at rear of shopping center follow-up—This project is on hold with plans to revisit it in the Spring when hopefully lumber prices will be lower.

Codification Update—Clerk Gott reported that American Legal has our ordinances and we are waiting for them to do their work.

COVID Funds—Mayor Metz indicated that there was nothing new to report.

Opioid Funds—Mayor Metz said there was nothing new to report there either.

Round-a-bout at Aylesbury, Mud hole at Dollar Tree, and post on Langdon—Mayor Metz indicated that the round-a-bout has been weeded and mulch added. The rut that became a mud hole behind Dollar Tree had dirt added and was then filled with gravel. It looks much better.

### **Public Forum**

Resident Ben McMichael joined the meeting and asked for the City's help in addressing a tree concern that has arisen because his neighbor's tree is dying, and a branch from it is laying on his garage. His concern is that the tree will eventually fall onto his garage. Code Enforcement Officer Stewart has issued at least one citation, but the owner of the property has done nothing to address removing the tree or the branch on his garage. Mayor Metz asked City Attorney Carrie Ritsert for her opinion. She indicated that some cities have tree policies that if there's a decaying tree, that it must be taken down. Mayor Metz said that we don't have that policy in Rolling Hills. Without an ordinance, it is a civil concern. Code Enforcement Officer Stewart has been involved. The last time he was out was August 5<sup>th</sup>. Attorney Ritsert will look at the City's nuisance ordinance, which may cover this situation, as will Clerk Gott. Linda DeGrella suggested that Mr. McMichael contact Metro 311 to see if they might take down the tree. Mr. McMichael indicated that he's trying to do everything he can to address the tree situation before it falls on his garage. Mayor Metz also suggested that Mr. McMichael contact his insurance agency and ask for their guidance. Mayor Metz asked that Brent follow up with Officer Stewart regarding meeting with the property owner, Mr. Kato.

Resident David Elder expressed that he is glad the speed bumps are currently on hold.

### **Adjourn**

Commissioner Fawver made a motion, seconded by Commissioner Monroe, to adjourn the meeting. The motion passed and the meeting was adjourned at 8:37 PM.

Mayor *David Metz*

Clerk *Karen Gott*

---

Date Minutes were approved: October 20, 2020