

## City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: On-line via Zoom

Tuesday, 11/17/2020 - 7:00PM

**Mayor:** David Metz

**Commissioners:**

Michele Fawver (Sanitation)  
Brent Monroe (Safety)  
Chris Wilmes (Public Works)

**Others:** Judith Crowe (Treasurer)

Karen Gott (Clerk)  
Carrie Ritsert (City Attorney)  
David Ricci (Landscaping)  
George Stewart (Code Enforcement)

**Absent:** Paul Berrier (Finance)—Unexcused

**Guests:** Doug Engelsman, Audrey Wagner, Linda DeGrella, Linda Knopf, Rebecca Ann Rupp, Nick Roberts, Candyce Gordon, Haileigh & Jacob Arnold, Shalonda Gregory

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on November 17, 2020 via an online video conference using the Zoom meeting platform. Mayor Metz called the meeting to order at 7:04 PM and welcomed all.

**Approval of Agenda:**

Mayor Metz requested that "Litigation" be added to the agenda under new business. Motion made by Commissioner Wilmes to approve the agenda as amended to include the addition of "Litigation" under new business. Seconded by Commissioner Fawver. The motion passed.

**Minutes of the Previous Meeting:**

Motion made by Commissioner Monroe to approve the minutes of the October 20, 2020 meeting. Seconded by Commissioner Wilmes. The motion passed.

**Municipal Orders:**

Treasurer Crowe presented the municipal order 5, series 2020-2021 to pay the bills. Motion made by Commissioner Monroe to approve municipal order 5, series 2020-2021 to pay the bills. Seconded by Commissioner Fawver. The motion passed.

**Public forum:**

Two residents asked about the status of the closed Korean Restaurant property. Code enforcement officer George Stewart addressed their questions and shared that the owner has moved to Georgia. Recently the restaurant's door had been broken, which has been repaired. The ragged sign cover remains an issue, which he has asked the owner to fix. New residents Jacob and Haileigh Arnold, who live next door to the Green Space, expressed interest in learning more about plans for the future of that area.

**City Attorney:**

Attorney Carrie Ritsert gave her report. She indicated that once the election results have been certified we may swear in the new Mayor because it was a special election. Newly elected Commissioners may be sworn in during the December meeting. The City will still need to address the remaining vacancies.

**Safety/Code Enforcement:**

Commissioner Monroe gave his report. The reported crime incidents within the ½ mile area from the 9300 block of Aylesbury Dr in the City of Rolling Hills were: 1 Assault, 1 Burglary, 3 Frauds, 1 Vandalism and 3 Larceny. It was mentioned that a recent incident occurred where firecrackers were put in a mailbox and an old chair set out for trash was set on fire.

Code Enforcement Officer George Stewart shared that he is still giving courtesy notices for mostly parking violations. Due to repeated offenses, issue one citation, two warnings and one second warning were additionally issued.

**Finance:**

Commissioner Berrier was absent. Mayor Metz presented the October 2020 Financial Report. Motion to approve the Financial Statement ending October 31st was made by Commissioner Wilmes. Seconded by Commissioner Fawver. Motion passed.

**Sanitation:**

Commissioner Fawver reported that things have been quiet.

**Public Works:**

Commissioner Wilmes gave his report. Road repair at the intersection of Tiverton Way and Langdon Drive is complete.

**New Business**

Snow Removal Scope/Bids—Commissioner Wilmes reported that the City received two bids for snow removal. Commissioner Fawver moved to accept the snow bid from Roe (\$1,510 up to 7 inches, over 7 inches will be an hourly rate. Salting would be \$960 per event.) Seconded by Commissioner Monroe. Motion passed.

Election Results --Clerk Gott reported that our contact at the Board of Elections had yet to confirm that the election results were certified, stipulating only that Shalonda Gregory was the only write-in candidate that had registered before the deadline. Mayor Metz commented that if both Michele Fawver and Shalonda Gregory were certified as elected Commissioners, the City would still need two more Commissioners. Several people have shown interest. Mayor Metz asked that anyone wishing to be considered should submit a letter detailing their background at the earliest opportunity.

Need for Treasurer if Judy Crowe is (new) Mayor -- Mayor Metz commented that likewise anyone who would like to be considered for the position of Treasurer should also submit a letter detailing their background.

Landscaping ends of Aylesbury behind shopping center – Motion to accept David Ricci's proposal to replace landscaping and add river gravel for \$3,075 was made by Commissioner Wilmes. Seconded by Commissioner Fawver. Motion passed. Mr. Ricci was directed to schedule it at his convenience.

Litigation—Mayor had brief comments about litigation.

### **Old Business**

Christmas Decorations Scope of Work/Bids—Commissioner Fawver will handle working with this vendor and schedule lights to be installed with the intention of lights to be turned on the day after Thanksgiving.

Ramp bids update— Mayor Metz indicated ramp replacement is scheduled for early December.

Langdon Court erosion update – Commissioner Wilmes reported that the new rock is now in place.

Tiverton Way at Langdon Drive intersection update— Commissioner Wilmes reported that Louisville Water Company has completed the work.

Dumping of tree trunk and damage to City property—Mayor Metz reported that he would pass this issue to City attorney, Carrie Ritsert.

Shopping Center Entrance/Exit issues— Mayor Metz expressed his hope that the new Mayor will establish a relationship with the owners.

Damaged light at Langdon Drive entrance to the City of Rolling Hills— Mayor Metz reported that the fixtures have been replaced.

Curb Painting Proposal: Treasurer Crowe reported that David Ruhl is mostly finished with the painting.

Green Space Development Update— Mayor Metz reported that our landscape architect is currently working up a plan based on the general feedback from the meeting. The initial plan will show clearing out underbrush, with the intention of keeping any trees worth keeping, open it up more to enable getting into the woods to the west. On the east is a meadow that will likely be maintained, noting the City only owns to the edge of the meadow. Additionally, open-up the property on the side of the creek closest to Langdon Court. Overall, the plan is for a basic, natural walking area.

Speedhump Reflective Signs Purchased: Status of Installation—Commissioner Wilmes is working on it.

Fencing at rear of shopping center —Discussion deferred to Spring 2021.

Codification Update— Clerk Gott reported that American Legal has our ordinances and we are waiting for them to do their work.

COVID Funds— Mayor Metz indicated nothing new to report.

Opioid Funds— Mayor Metz indicated nothing new to report there either.

Stop Bar Striping Bids. Action on bids deferred to Spring.

Speed bumps on Habersham and on Goose Creek Re-visit in Spring

### **Public Forum**

Audrey Wagner and Rebecca Ann Rupp expressed interest in serving as Commissioners.

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Mayor Metz asked them to submit letters detailing their background.

**Adjourn**

Commissioner Fawver made a motion, seconded by Commissioner Wilmes, to adjourn the meeting. The motion passed and the meeting was adjourned at 8:18 PM.

Mayor *David Metz*

Clerk *Karen Gott*

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Date Minutes were approved: December 15, 2020