

## City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: On-line via Zoom

Tuesday, 2/16/2021 - 7:00PM

**Mayor:** Judith Crowe

**Commissioners:**

Shalonda Gregory (Finance)  
Rebecca Rupp (Safety)  
Audrey Wagner (Public Works)

**Others:**

Karen Gott (Clerk)  
David Metz (Treasurer)  
Carrie Ritsert (City Attorney)  
George Stewart (Code Enforcement)

**Absent:** Michele Fawver (Sanitation)  
David Ricci (Landscaping)

**Guests:** Kenneth Hines

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on February 16, 2021 via an online video conference using the Zoom meeting platform. Mayor Crowe called the meeting to order at 7:02 PM and welcomed all.

**Approval of Agenda:**

A motion was made by Commissioner Rupp to approve the agenda. Seconded by Commissioner Gregory. The motion passed.

**Minutes of the Previous Meetings:**

A motion was made by Commissioner Wagner to approve the minutes of the January 19, 2021 meeting.  
Seconded by Commissioner Rupp. The motion passed.

**Municipal Orders:**

Treasurer Metz presented the municipal order 8, series 2020-2021 to pay the bills.  
A motion was made by Commissioner Rupp to approve municipal order 8, series 2020-2021.  
Seconded by Commissioner Wagner. The motion passed.

**Public forum:**

No comments were made.

**City Attorney:**

Attorney Ritsert reported that she received our motion to dismiss the property tax lawsuit (re: Green Space parcel) that was filed against the City, which was based on an error. A judge still needs to sign it, but the issue is on its way out.  
Attorney Ritsert sent letters to five homeowners regarding unpaid 2020 taxes. So far one has paid, another indicated theirs is on the way, and three remain delinquent.

Additionally, all Financial Interests Statements (in accordance with Code of Ethics Ordinance 4, series 2019-2020) are due by March 1<sup>st</sup>, 2021.

### **Commissioners Reports**

#### **Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp gave her report. Per the Crime Mapping website, the reported crime incidents within the ½ mile area from the 9300 block of Aylesbury Dr in the City of Rolling Hills for Jan. 14-Feb. 10 were: 0 Assaults, 0 Burglaries, 0 Larcenies, 0 Fraud, 0 Motor Vehicle Break-ins, 0 Vandalism. Chief Spann also confirmed there were no crimes.

Code Enforcement Officer George Stewart continues to address parking concerns. He has issued four parking violations for the month. Kroger shopping carts continue to appear, which he in turn reports to a man that works for Kroger, whose job is to pick up carts. Please let Officer Stewart know if you see additional carts.

#### **Finance:**

Commissioner Gregory presented the January 2021 Financial Report. Motion to approve the Financial Statement ending January 31, 2021 was made by Commissioner Rupp. Seconded by Commissioner Wagner. Motion passed.

#### **Sanitation:**

Commissioner Fawver was absent.

#### **Public Works:**

Commissioner Wagner gave her report. The drainage issue down the hill from the paved entrance to the Green Space Parcel (also known as Langdon Court) remains a concern. We are waiting for MSD's new fiscal year, that starts July 1<sup>st</sup>, which will provide the next funding opportunity. Commissioner Wagner has been monitoring the weather and staying in touch with our snow contractor, Roe's Outdoor Services. Plowing and salting have been done. Some frustration was expressed that the services they rendered per the contract were not enough to safely handle the quantity of snow and ice. Additional inclement weather is expected.

A motion was made by Commissioner Gregory to give Public Works Commissioner Audrey Wagner the right to call for additional services (beyond our contract) for de-icing and snow removal as she deems appropriate. Seconded by Commissioner Rupp. Motion passed.

### **New Business**

**Green Space Project**—Landscape architect, William Esarey presented a plan with multiple phase options.

A motion was made by Commissioner Gregory that the City get bids for a forestry mowing to cleanup overgrowth in the Green Space area. Seconded by Commissioner Rupp. Motion passed.

William Esarey reported that during the course of his research, he had the Bob Ray company give an estimate to do a forestry mowing of this property. Their estimate was \$9,000. Given the amount, the City will not need to publish a solicitation for bids in the newspaper. Mr. Esarey will contact five potential bidders and provide them with the specifications for what the forestry mowing would entail. A deadline for the submission of all bids was set for March 8<sup>th</sup>, 2021. Mayor Crowe asked that all bids be either emailed or mailed to Clerk, Karen Gott.

**Landscaping along Langdon Drive**— Ideas are needed.

**Ethics Training**—Training for the Ethics representatives and Commissioners is on March 24<sup>th</sup>, 2021 at 5:30 pm via Zoom. Others are welcome to attend. Our representatives for the City of Rolling Hills are Amy Hines and Julie Anderson. Mayor Crowe will confirm the location of the training. Clerk Gott will contact Amy Hines and Julie Anderson with the information.

Treasurer Metz commented that Julie Andersen still needs to be sworn in. She will need to be present at the next meeting to do so. Clerk Gott will convey the information to Julie Andersen.

**Budget**—Mayor Crowe reminded the board that anyone that has a budget amount will need to look at this year's budget to see if it is in line for the next year's budget.

**Old Business**

**Shopping Center entrance/exit issues**—Mayor Crowe will continue to work to resolve these issues and to establish a relationship with the property owner(s).

**Rumpke Contract**—Mayor Crowe will contact Commissioner Fawver to see what needs to be done if we renew our contract with them.

Treasurer Metz shared as a point of reference, that apartment property owners within the City of Rolling Hills have the option to use Rumpke or find their own trash service. For those that opt to use Rumpke, Treasurer Metz sends quarterly bills to the eleven apartment property owners. Two of the eleven are currently delinquent in their payments. Attorney Ritsert recommended that one final certified letter be sent to each before suspending their trash service. Treasurer Metz will do so, after checking the mail to confirm payments are still not received.

**Public Forum:**

A resident asked that we not replace the speed bumps on Habersham. Mayor Crowe indicated that another resident had contacted her to report that there has been speeding down Habersham and has requested that they be put back. Mayor Crowe said speed bumps will be considered in April or May.

**Adjourn**

Commissioner Wagner made a motion, seconded by Commissioner Rupp, to adjourn the meeting. The motion passed and the meeting was adjourned at 8:41 PM.

Mayor: Judith Crowe

Clerk: Karen Gott

Date: March 16, 2021