

City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: On-line via Zoom

Tuesday, 3/16/2021 - 7:00PM

Mayor: Judith Crowe

Commissioners:

Michele Fawver (Sanitation)
Rebecca Rupp (Safety)
Audrey Wagner (Public Works)

Others:

Karen Gott (Clerk)
David Metz (Treasurer)
Carrie Ritsert (City Attorney)
George Stewart (Code Enforcement)
Julie Andersen (Joint Ethics Board Member)

Absent: Shalonda Gregory (Finance) (excused)
David Ricci (Landscaping)

Guests: Kenneth Hines, Doug Engelsman, David Elder

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on March 16, 2021 via an online video conference using the Zoom meeting platform. Mayor Crowe called the meeting to order at 7:01 PM and welcomed all.

Approval of Agenda:

A motion was made by Commissioner Rupp to approve the agenda. Seconded by Commissioner Wagner. The motion passed.

Minutes of the Previous Meetings:

A motion was made by Commissioner Wagner to approve the minutes of the February 16, 2021 meeting. Seconded by Commissioner Rupp. The motion passed.

Municipal Orders:

Treasurer Metz presented the municipal order 9, series 2020-2021 to pay the bills. A motion was made by Commissioner Fawver to approve municipal order 9, series 2020-2021. Seconded by Commissioner Wagner. The motion passed.

Public forum:

Resident Doug Engelsman, whose property adjoins the Green Space, inquired whether there would be a barricade installed to prevent people from tramping through his yard. Mayor Crowe said the City would consider placing a barricade.

City Attorney:

Attorney Ritsert reported that there are three homeowners with unpaid 2020 taxes and liens have subsequently been filed. Rumpke's contract expires in June. Question is should we renew at the exact price point or re-bid the contract? Taxes and Budget will need to be drafted and

have a first public reading at the May meeting, with the second public reading to occur at the June meeting.

Commissioners Reports

Safety/Code Enforcement—Commissioner Rebecca Rupp

Commissioner Rupp gave her report. Per the Crime Mapping website, the following were reported crime incidents within the ½ mile area from the 9300 block of Aylesbury Dr in the City of Rolling Hills for February 13 to March 12th: 0 Assaults, 0 Burglaries, 0 Larcenies, 0 Fraud, 1 Motor Vehicle Break-in, 0 Vandalism, and 1 Harassment with no physical contact.

Code Enforcement Officer George Stewart continues to address parking concerns. He has issued seven parking violations for the month. He spoke with the manager of Ollie's regarding the trash and pallets that need to be picked up behind the store. The manager was apologetic. Lastly, dead geese were reported on Aylesbury.

Finance:

Commissioner Gregory was absent. Treasurer Metz presented the February 2021 Financial Report. Motion to approve the Financial Statement ending February 28, 2021 was made by Commissioner Fawver. Seconded by Commissioner Rupp. Motion passed.

Sanitation:

Commissioner Fawver had nothing new to report.

Public Works:

Commissioner Wagner gave her report. There was one area of grass that the snowplow overturned, which has been fixed. The stop sign behind Dollar Tree was mowed down again. David Ricci took it out and has replaced it. Otherwise, things are quiet.

New Business

Mayor Crowe will contact MSD about the issues in the area leading to the Green Space.

Mayor Crowe will contact the shopping center owners about the fence in back and the widening of the entrance off Goose Creek.

Look at older ordinances to update the ones that have fines.

Codification Update—Clerk Gott reported that the City has received the rough draft of the codification from American Legal, which will need to be reviewed. An editorial document with any questions that may need to be answered will be sent to us. The deadline to turn in any additional ordinances and make any changes is April 27, 2021.

Mayor Crowe currently has the draft of the codification and would like to have it digitized so that it can be shared for review. It could be scanned at a local printer and sent via email for a nominal fee. Mayor Crowe also indicated that she would like to send out a newsletter in the near future. Funds would need to be approved for both the digitization of the codification and for the cost of printing the newsletter as well as postage.

A motion to approve funds to digitize the draft of the codification and to fund the production and mailing of a newsletter in the amount of \$700 was made by Commissioner Wagner. Motion was seconded by Commissioner Rupp. Motion passed.

Old Business

Ethics Training— Training for the Ethics representatives and Commissioners is on March 24th, 2021 at 5:30 pm via Zoom. Others are welcome to attend. Our Ethics Board representatives for the City of Rolling Hills are Amy Hines and Julie Andersen. Mayor Crowe will confirm the location of the training. Clerk Gott will contact Amy Hines and Julie Anderson with the information.

Green Space Project— Bids for the forestry cleanup/mowing/tree removal were solicited by our landscape architect, William Esuary, who sent emails and mailed packets to each. He also contacted them all to remind them that bids were due. Only one company responded, Bob Ray for \$12,660.

A motion to accept the \$12,660 bid from Bob Ray to do the cleaning was made by Commissioner Wagner. Motion was seconded by Commissioner Fawver. Motion passed.

Treasurer Metz reported that he had asked Mr. Esuary to talk to his engineer partner about what it would take to make the road down to the Green Space safe in the event that MSD does not fix it.

Swearing in of Joint Ethics Board Member— Julie Andersen was duly sworn in as a member of the Joint Ethics Board and Mayor Crowe will pick up her signed oath paperwork.

Rumpke Contract— The Rumpke contract will expire in June. Does the City want to renew for two more years? Attorney Ritsert shared that the sanitation bidding and renewal process can be finicky. Contracts valued at over \$30,000 have to be bid out. The City's contract is valued around \$50,000. To renew, the new contract has to be a mirror image of the current contract. We don't know if the current contract has extensions. In the past, the City has received 4 or 5 bids, though Rumpke has always been the cheapest. Rumpke has served the City for the last 15 to 16 years. Commissioner Fawver has a copy of the current Rumpke contract that she will share.

Walk around areas in the City to see what needs to be addressed. Commissioner Wagner will be walking around with former Public Works Commissioner Chris Wilmes. Board members and residents alike are invited to join them at a date and time to be determined.

Budget— Mayor Crowe reminded all to look at their respective budget figures in preparation for the upcoming new budget.

Review and accept the audit report for the year 2019-2020— Motion was made to accept the completed audit report for the year 2019-2020 by Commissioner Rupp. Motion was seconded by Commissioner Wagner. Motion passed.

Notice that the audit has been completed will need to be legally published. Clerk Gott will work with Mayor Crowe to arrange it.

Damage to the stop sign behind Dollar Tree— Mayor Crowe will see about charging the trucking company for the damages.

Shopping Center entrance/exit issues— Mayor Crowe will continue to work to resolve these issues and to establish a relationship with the property owner(s).

Public Forum:

Resident Linda DeGrella expressed her willingness to walk around the city along with Public Works Commissioner Audrey Wagner and former Commissioner Chris Wilmes.

Adjourn

Commissioner Rupp made a motion, seconded by Commissioner Wagner, to adjourn the meeting. The motion passed and the meeting was adjourned at 7:52 PM.

Mayor: *Judith Crowe*

Clerk: *Karen Gott*

Date: April 20, 2021