



City of Rolling Hills, KY – Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, June 20, 2023 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Haileigh Arnold (Sanitation)
Rebecca Ann Rupp (Safety)
Audrey Wagner (Public Works)
- Others:** Karen Gott (Clerk)
David Metz (Treasurer)
Jonathan Ricketts (Attorney)
Carolyn Lockard (Joint Ethics Board member)
Tony Laubheimer (Landscape)
Chief Spann (Meadow Vale Police)
- Absent:** Pam Vazquez (Finance)(excused)
George Stewart (Code Enforcement Officer)
- Guests:** Marilyn Minnick, Wayne Crowe, Charlene Nicholson

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on June 20, 2023, at Plantation City Hall, immediately following the public hearing on the Ad Valorem tax increase to cover the rising cost of sanitation services. Mayor Crowe called the meeting to order at 7:12 PM.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Wagner moved to approve the agenda. Commissioner Rupp seconded the motion. Motion carried.

Minutes of the Previous Meeting:

Commissioner Wagner moved to approve the minutes of the May 16, 2023 meeting. Commissioner Rupp seconded the motion. The motion carried.

Commissioner Wagner moved to approve the minutes of the May 22, 2023 special meeting. Commissioner Rupp seconded the motion. The motion carried.

Municipal Orders:

Treasurer Metz presented municipal order 12, series 2022-2023 to pay the bills. Commissioner Wagner moved to approve municipal order 12, series 2022-2023. Motion seconded by Commissioner Arnold. The motion carried.

Treasurer's Report:

Treasurer Metz presented the Financial Report for the month ending May 31, 2023. Commissioner Wagner moved to accept the Financial Report. Motion was seconded by Commissioner Arnold. The motion carried.

Public forum:

Resident Marilyn Minnick asked whether the fences blown down behind the Thornton's (at the corner of Goose Creek Rd. and Westport Rd) would be replaced. Commissioner Wagner said she would call Thornton's to find out.

Attorney's Report:

Attorney Ricketts had nothing generally to report at this time.

Commissioners Reports**Safety/Code Enforcement – Commissioner Rebecca Rupp**

Commissioner Rupp reported that the Crimemapping.com website she uses to compile crime within the City is still undergoing maintenance. Per Meadow Vale Police Department, in the last month they've responded to a call about a man disturbing the police, and they inquired about a dilapidated vehicle abandoned at McDonald's at Mayor Crowe's request, made a traffic stop and followed up on a wanted person.

Code Enforcement – Officer George Stewart (absent)**Finance – Commissioner Pamela Vazquez (absent)****Sanitation – Commissioner Haileigh Arnold**

Commissioner Arnold reported that she'd received a complaint of trash at the entrance across from Dollar Tree.

Public Works – Commissioner Audrey Wagner

Commissioner Wagner reported that she met with our landscaper, Tony Laubheimer. Some additional dead bushes were pulled out.

Unfinished Business**Discussion of Tax Rate for New Budget and second reading of ordinance 1, series 2023-2024**

Commissioner Arnold moved to have the second public reading of ordinance 1, series 2023-2024 to set the ad valorem tax. Commissioner Rupp seconded the motion. Motion carried.

Attorney Ricketts read a summary of ordinance 1, series 2023-2024 which establishes the ad valorem tax rate for the 2023-2024 fiscal year as .180 per \$100 valuation of property assessed for taxation. This is an increase from .1563 per \$100 for the 2022-2023 fiscal year.

Note, the first public reading listed the new rate as .1605 and this second reading reflects that the rate will be .180, as was reported in the notice of public hearing mailed to all property owners on June 10, 2023.

Commissioner Arnold moved to approve ordinance 1, series 2023-2024 which establishes the ad valorem tax rate for the 2023-2024 fiscal year as .180 per \$100 valuation of property assessed for taxation. Commissioner Wagner seconded the motion. Motion carried unanimously.

Treasurer Metz will take care of getting information to Melody, to prepare the tax bills.

Discussion of new budget and second reading of ordinance 2, series 2023-2024

Commissioner Arnold moved to have the second public reading of ordinance 2, series 2023-2024 to set the budget. Commissioner Wagner seconded the motion. Motion carried.

Attorney Ricketts read a summary of ordinance 2, series 2023-2024, which establishes a budget for the 2023-2024 fiscal year.

Commissioner Arnold moved to approve ordinance 2, series 2023-2024 to establish the budget for the 2023-2024 fiscal year. Commissioner Wagner seconded the motion. Motion carried unanimously.

Discuss and Finalize contract for Rumpke— Treasurer Metz asked if the pickup of Christmas trees is included in the contract and whether the receptacle at Langdon Drive and Westport Road City entrance would be picked up. Commissioner Arnold said the Christmas trees are included and that receptacle will be added.

Attorney Ricketts identified these areas to be aware of regarding this contract with Rumpke:

1. All decisions are risk management.
2. Choice of law (the state any court action would occur)
3. Alternative dispute resolution options
4. Additional trash/recycling receptacle provision such as:
 - If lost trash can, resident will be charged.
 - If a resident has an extra trash can, the resident will be billed.

Attorney Ricketts recommended adding Jefferson County, KY as choice of law in the Rumpke contract, and developing a boilerplate contract for future contract needs.

Commissioner Wagner moved to authorize Mayor Crowe to sign the Rumpke contract, as amended to include choice of law as Jefferson County, KY, along with the provision to add the pickup of the trash receptacle at Westport Road and Langdon Drive. Commissioner Arnold seconded the motion. Motion passed unanimously.

Discuss the pillar at the Langdon Drive and Westport Road— Mayor Crowe reported that the repair work has been completed. Treasurer Metz mentioned that two signs that had previously been attached to the pillar are currently in our storage unit.

New Business

The purchase of a new computer for Mayor Crowe— The current laptops are old, and Clerk Gott reported that her laptop battery no longer holds a charge. Mayor Crowe will contact Steve at Mirazon to see what he recommends for the City's needs.

Clerk Training in Lexington July 17-21, 2023— Commissioner Rupp moved to approve spending up to \$1,500 for Clerk Gott to attend training at the Kentucky Municipal Clerk Association’s Institute. Commissioner Wagner seconded the motion. Motion passed.

Discuss whether anyone would like to attend the Kentucky League of Cities conference in Lexington, September 19-22.

Plans for the Green Space and MSD works— Treasurer Metz reported that we’re getting closer with our MSD drainage project. He also reported that we had a dead tree fall in the Green Space which is blocking the ability to mow and walk. It’s also time for our annual invasive plant management, especially for honeysuckle and burning bush.

Commissioner Arnold moved to approve spending up to \$2,000 for the maintenance work of treating invasive species and the mulching and watering of 28 trees that had been planted in the Green Space. Commissioner Rupp seconded the motion. Motion passed.

Public Forum:

A resident asked when the new Scooter’s drive thru coffee shop would be opening. Mayor Crowe said that she doesn’t know when it will open yet.

Mayor Crowe commented that one of the houses that faces Westport Road had been damaged. The tenants are no longer living there.

A resident asked what was being used to get rid of the honeysuckle and burning bush. Treasurer Metz replied that Roundup type chemicals are being used to treat them. Resident was concerned that this didn’t necessarily kill it all at the roots, and landscaper Tony Laubheimer responded that it is still to the City’s benefit to continue treatment, otherwise the area will become overgrown and unpassable, as before. Treasurer Metz commented that this is part of a multi-year forestry cleanup project to address it.

A resident asked whether the storm damaged fencing at Thornton’s was going to be replaced. Many of the panels were wind damaged with pieces hanging precariously. Mayor Crowe responded that Thornton’s manager has sent information to the corporation about it. We don’t know when it will be repaired. Mayor Judy will also pass this along to code enforcement officer, George Stewart.

Adjourn

Commissioner Arnold moved to adjourn the meeting. Motion was seconded by Commissioner Wagner. The motion passed and the meeting was adjourned at 8:00 PM.

Mayor Judith Crowe

Clerk Karen Gott

Date Approved: July 11, 2023