



City of Rolling Hills, KY – Special Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, July 11, 2023 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Haileigh Arnold (Sanitation)
Rebecca Ann Rupp (Safety)
Audrey Wagner (Public Works)
Pam Vazquez (Finance)
- Others:** Karen Gott (Clerk)
Jonathan Ricketts (Attorney)
Tony Laubheimer (Landscape)
- Absent:** David Metz (Treasurer)(excused)
George Stewart (Code Enforcement Officer)
- Guests:** Doug Engelsman

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on July 11, 2023 at Plantation City Hall, in lieu of the regularly scheduled meeting date of the third Tuesday of the month. The meeting date change requires that it be called a Special Meeting. Mayor Crowe called the meeting to order at 7:04 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Arnold asked that the spelling of her name be corrected on the agenda. Commissioner Rupp moved to approve the agenda as amended. Commissioner Wagner seconded the motion. Motion carried.

Minutes of the Previous Meeting:

Commissioner Rupp moved to approve the minutes of the June 20, 2023 Special meeting, which was a public hearing. Commissioner Vazquez seconded the motion. The motion carried.

Commissioner Vazquez moved to approve the minutes of the June 20, 2023 meeting. Commissioner Wagner seconded the motion. The motion carried.

Municipal Orders:

In the absence of Treasurer Metz, Commissioner Vazquez presented municipal order 1, series 2023-2024 to pay the bills. Commissioner Arnold moved to approve municipal order 1, series 2023-2024. Motion seconded by Commissioner Rupp. The motion carried.

Treasurer's Report:

Treasurer Metz was absent.

Public forum:

None

Attorney's Report:

Attorney Ricketts reported that he had attended the KLC Code Enforcement Summit Program in June. A few key points of the Summit included the Citywide Registration Act, which is to let mortgage companies know to prioritize our City's tax liens over other mortgages and liens. Also, we can list our code enforcement liens on our City's tax bills. Attorney Ricketts noted a long-term action item is the creation of a code enforcement board.

Commissioners Reports

Safety/Code Enforcement—Commissioner Rebecca Rupp

Commissioner Rupp reported that the Crimemapping.com website she uses to access compiled crime data within the City is still down for maintenance.

Mayor Crowe added that a pole was recently knocked down by a car. The pole was located near the roundabout. She doesn't have the police report yet.

Mayor Crowe reported that Thornton's is working to get bids to replace the fencing that was damaged during the Spring storms. There is no timeline on the work or its expected completion date.

Code Enforcement—Officer George Stewart (absent)

Finance— Commissioner Pamela Vazquez

Commissioner Vazquez had nothing to report.

Sanitation—Commissioner Haileigh Arnold

Commissioner Arnold reported that under the new contract, Rumpke will not be picking up yard waste in December, January and February, with the exception that Christmas trees will be picked up in January.

Public Works— Commissioner Audrey Wagner

Commissioner Wagner reported that trees have fallen in the Greenspace during this last storm, which need to be cleared to make the road passable enough to get mowers down into the space to mow.

The trees cannot safely be used in the Greenspace due to an Ash bore issue with one of the trees, and the others are unsuitable in size.

Commissioner Wagner moved to spend up to \$3,500 to clean up the trees that fell and are blocking the mower's access. Commissioner Rupp seconded the motion. The motion carried.

Unfinished Business

Sign Rumpke contract— This is a three-year contract with a one-year contract renewal option.

The contract includes the receptacle at Langdon Drive and Westport Road City entrance and Christmas trees would be picked up in January, though no other yard waste would be picked up in December, January, and February.

Sign the Lawn contract— This is a two-year contract with a one-year renewal option.

New Business

Plans for the Green Space, MSD workings— MSD's contractors may begin work as early as July 17th to remove the old drainage pipe, replacing it with the larger one. Clerk Gott is to notify our web master, to post it online. And she is to post a notice on Facebook about the construction.

Commissioner Vazquez asked about addressing the overgrown and vermin in the wired fence area adjacent to our Greenspace. Attorney Ricketts noted that this goes back to the survey and determining who owns the property. Mayor Crowe will call PVA to see if they have a survey on record for the area.

Kentucky League of Cities conference in Lexington, September 19-22. Mayor Crowe let the Commission know that registration has opened, for any Commission members wishing to attend.

We need to work on ordinances – for clarification of fees and to improve enforcement.

A new Mayor Pro-Tem needs to be selected – the previous one is no longer a Commissioner.

Public Forum:

None

Adjourn

Commissioner Arnold moved to adjourn the meeting. Motion was seconded by Commissioner Rupp. The motion passed and the meeting was adjourned at 8:02 PM.

Mayor *Judith Crowe*

Clerk *Karen Gott*

Date Approved: August 15, 2023