



City of Rolling Hills, KY – Special Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, August 15, 2023 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Haileigh Arnold (Sanitation)
Rebecca Ann Rupp (Safety)
Audrey Wagner (Public Works)
Pam Vazquez (Finance)
- Others:** Karen Gott (Clerk)
David Metz (Treasurer)
Jonathan Ricketts (Attorney)
Carolyn Lockard (Ethics Board Member)
Tony Laubheimer (Landscape)
- Absent:** George Stewart (Code Enforcement Officer)
- Guests:** Brent Monroe, Doug Engelsman

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on August 15, 2023 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:03 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Rupp moved to approve the agenda. Commissioner Wagner seconded the motion. Motion carried.

Minutes of the Previous Meeting:

Commissioner Vazquez moved to approve the minutes of the July 11, 2023 meeting. Commissioner Rupp seconded the motion. The motion carried.

Guest Melodie Humphrey, PVA on the City park survey – In her absence, Mayor Crowe shared a consolidation plat from the deed book from PVA. Attorney Ricketts stated that a boundary line survey would be needed for litigation to enforce any boundary encroachments. For purposes of discussion and management, Attorney Ricketts thinks its acceptable to use the consolidation plat.

Commissioner Vazquez expressed concern about the dead trees in the Green space, some of which fell in the last storm, causing the most recent power outage on Tiverton. Before deciding to remove additional trees, we need to evaluate the risk and have a meeting with any concerned neighbors, and to mark those trees in question.

Guest Brent Monroe—Neighborhood Block Watch — Mr. Monroe presented information about how to establish a neighborhood block watch. He added that other modern options

include using a Reach Alert system, which would send text messages and emails to those wishing to be signed up to receive any notifications. Mr. Monroe commented that the Nextdoor app already functions as a Neighborhood Watch of sorts.

Municipal Orders:

Treasurer Metz presented municipal order 2, series 2023-2024 to pay the bills, and noted that the new Rumpke sanitation contract has begun, thus the reason for the increased sanitation costs. Commissioner Wagner moved to approve municipal order 2, series 2023-2024. Motion seconded by Commissioner Rupp. The motion carried.

Treasurer's Report:

Treasurer Metz had emailed the financial statement report for the month ending July 31, 2023 to the Commission. Commissioner Wagner moved to accept the financial report. Motion was seconded by Commissioner Vazquez. The motion carried.

Public forum:

Question raised about what might go into the empty store where Tuesday Morning was located. Mayor Crowe responded that a Halloween store may temporarily go in there.

Question asked about what is being done to address the trees that are still laying on the ground in several front yards in the neighborhood. Mayor Crowe indicated that code enforcement officer, George Stewart has been in contact with those owners and this past week the largest one was removed.

Question about when the new coffee shop would open. Mayor Crowe responded that she didn't have an estimation, but they are making progress. Aylesbury is temporarily closed for them to put in a sewer line.

Mayor Crowe announced that Bollinger will be removing the three pine trees that are marked next to the Goose Creek Road entrance to the back of the shopping center. Bollinger will be getting a quote for extending the width of that entrance way.

Attorney's Report:

Attorney Ricketts recommends that we utilize a code enforcement board which would enable the City to add fines to property tax bills and can accrue interest or costs.

Commissioners Reports**Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp reported that in place of the Crimemapping.com website she has previously used to access compiled crime data within the City, Chief Wilder recommends using the site he relies upon:

www.CommunityCrimeMap.com

Per that website, there were no crimes reported within the City for the past month.

A Neighborhood Watch announcement was made on the City's Facebook page, noting this meeting and giving residents the option to email Commissioner Rupp if they are interested in participating in the watch, but unable to attend the meeting. To date, no one has sent her an email expressing interest about participating in the watch.

Code Enforcement— Officer George Stewart (absent)

Finance— Commissioner Pamela Vazquez

Commissioner Vazquez had nothing to report.

Sanitation— Commissioner Haileigh Arnold

Commissioner Arnold reported that she's had the usual questions about how to get large items picked up. Commissioner Arnold also noted that her new job may require her to resign as a commissioner if they deem her position on the City of Rolling Hills Commission as a conflict of interest for them.

Public Works— Commissioner Audrey Wagner

Commissioner Wagner reported that she continues to work on streetlights that are out. Tony Laubheimer will replace the signs that were taken down by LG&E.

Unfinished Business

Update on the Green space and MSD—MSD's contractors have been working to remove the old drainage pipe, replacing it with the larger one. Treasurer Metz thinks they are within ten days of completion.

A new Mayor Pro-Tem needs to be selected – the previous one is no longer a commissioner. No decision was made.

New Business

Kentucky League of Cities conference in Lexington, September 19-22. Mayor Crowe let the Commission know that registration has opened, for any Commission members wishing to attend.

Discuss rental properties being used as an Air Bnb— Mayor Crowe noted that it's come to her attention that several properties are listed online on Air Bnb or similar short-term rental websites. Attorney Ricketts recommends contacting planning and zoning for conditional use permit information. He believes most cities have a short-term rental ordinance.

Collection of fines and fees from citations— Attorney Ricketts said its better to have a more efficient enforcement mechanism. Long term, he recommends a code enforcement board.

Pursuant to the code enforcement board, Commissioner Arnold had been working on a memorandum of understanding and an ordinance before she started her new job. She has worked on neither recently but will forward the work she had done via email to Mayor Crowe for completion.

Public Forum:

Commissioner Vazquez commented that the recent car accident knocked over one of the barrier poles and asked whether we should replace it or remove the remaining one. Brief discussion.

Commissioner Vazquez moved to take the pole down. Commissioner Rupp seconded the motion. The motion passed. Tony Laubheimer will remove it and bill per his contract with the City.

Adjourn

Commissioner Wagner moved to adjourn the meeting. Motion was seconded by Commissioner Vazquez. The motion passed and the meeting was adjourned at 8:31 PM.

Mayor *Judith Crowe*

Clerk *Karen Gott*

Date Approved: September 19, 2023