



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, April 16, 2024 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Rebecca Rupp (Safety)
Pam Vazquez (Finance)
Doug Engelsman (Sanitation)
- Others:** David Metz (Treasurer)
Karen Gott (Clerk)
Tony Laubheimer (Landscape)
Julie Andersen (Joint Ethics Board representative)
Jonathan Ricketts (Attorney)
- Absent:** Audrey Wagner (Public Works Commissioner)
excused absence George Stewart (Code Enforcement)
- Guests:** Wayne Crowe

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Tuesday, April 16, 2024 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:00 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Engelsman requested that the topic of "garbage for apartments" be added to the agenda as an unfinished business item. Commissioner Vazquez moved to accept the agenda with the addition of "garbage for apartments" added as an unfinished business item. Commissioner Englesman seconded the motion. Motion passed.

Minutes of the Previous Meeting:

Commissioner Vazquez moved to approve the March 19, 2024 meeting minutes. Commissioner Rupp seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 10, series 2023-2024 to pay the bills. Commissioner Engelsman moved to approve municipal order 10, series 2023-2024. Motion seconded by Commissioner Vazquez. The motion passed.

Treasurer's Report:

Treasurer Metz had emailed the financial statement report for the month ending March 31, 2024, to the Commission. Commissioner Vazquez moved to accept the financial report. Motion was seconded by Commissioner Rupp. The motion passed.

Public forum:

Commissioner Rupp asked city landscaper, Tony Laubheimer, when weed control would begin. He replied that weeding will be once a month, after mulching. Commissioner Vazquez would like to investigate hiring a weed treatment company. She requested that the topic be added to the May meeting agenda.

Attorney's Report:

Attorney Ricketts had nothing to report.

Commissioners' Reports**Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp reported there was one criminal incident; the burglary of a motor vehicle on Aylesbury Drive, on March 15, 2024. Source was Community Crime Map.

Code Enforcement—Officer George Stewart

Officer Stewart was absent.

Finance— Commissioner Pamela Vazquez

Nothing to report.

Sanitation—Commissioner Doug Engelsman

Commissioner Engelsman reported that TARC contacted him to see who was responsible for emptying the trash can at the bus stop at the corner of Westport Rd and Langdon Drive. Commissioner Engelsman confirmed that the receptacle in question is part of the city of Rolling Hills' current sanitation contract with Rumpke. He also reported that 9511 Walhampton Drive requested that Rumpke provide back door service to pick up garbage and recycling twice a month, which would only be on the days recycling is collected.

Public Works— Commissioner Audrey Wagner

Commissioner Wagner had emailed her report to the Commission, which Clerk Gott read aloud. Commissioner Wagner said she would be meeting with Flynn Brothers on April 16, 2024 to go over the additional repairs to the streets that are not getting resurfaced. She will send a follow-up report to the Commission regarding the status of the project.

Commissioner Vazquez asked whether curbs could be painted. Mayor Crowe will call Commissioner Wagner to have her ask Flynn Brothers about painting.

Discussion regarding whether the motion to approve spending \$158,603 for paving, which was approved during the March 19, 2024 meeting, included the designation that it was to come from ARPA funds. Clerk Gott commented that the context of the motion implied that it was to be spent from ARPA funds, but did not explicitly say so.

Commissioner Rupp moved to use ARPA funds to pay \$158,603 to Flynn Brothers for paving. Commissioner Vazquez seconded the motion. Motion passed.

Unfinished Business

Finalize the paving project — mid-May.

LG&E street light replacements — Commissioner Engelsman moved to spend \$9,620 to replace some streetlights, to be paid from ARPA funds. Commissioner Vazquez seconded the motion. Unanimously passed. Mayor Crowe to sign contract on behalf of the city.

Second Reading of Ordinance 3, series 2023-2024

Commissioner Vazquez moved to have the second reading of Ordinance 3, series 2023-2024. Motion seconded by Commissioner Engelsman. Motion passed.

Attorney Ricketts gave the second reading. In summary the ordinance would increase the annual pay for a commissioner from \$2,400 to \$2,600. The mayor's annual pay would increase from \$4,800 to \$5,160.

Discussion followed regarding changing the amount for Commissioners to \$240 and amount for Mayor to \$360.

Attorney Ricketts added that the city does not need a separate ordinance for cost of living (COLA) adjustments.

Commissioner Vazquez moved to approve Ordinance 3, series 2023-2024 to increase compensation for Commissioners by \$240 per year and Mayor by \$360 per year as adjusted by cost of living increases as may be adopted by subsequent budget ordinances. Commissioner Rupp seconded the motion. Motion passed.

Second Reading of Ordinance 4, series 2023-2024

Commissioner Engelsman moved to have the second reading of Ordinance 4, series 2023-2024. Motion seconded by Commissioner Vazquez. Motion passed.

Attorney Ricketts gave the second reading. In summary it would increase the annual pay for the treasurer and clerk from \$6,000 to \$6,480.

Discussion about effective date for the increase. Commissioner positions will all be up for re-election in November 2024. The pay increase for Commissioners would not go into effect in January 2025. The Mayoral position is up for re-election in November 2026 with the increase passed in Ordinance 3, series 2023-2024 not able to go into effect until January 2027. The increase for the city's Treasurer and Clerk could take effect at any time, as they are employees of the city, not elected officials.

Commissioner Vazquez moved to amend Ordinance 4, series 2023-24 to hereby increase the compensation for the Treasurer and Clerk by \$480 per year as adjusted by cost of living increases as may be adopted by subsequent budget ordinance and to make the effective date of increase January 1, 2025. Motion passed.

Commissioner Vazquez moved to approve Ordinance 4, series 2023-2024 as amended. Commissioner Rupp seconded the motion. Motion passed.

Green space— Concern was raised about a go cart being driven in the Green Space. Commissioner Vazquez asked whether Meadow Vale could mention in their newsletter not to ride go carts in the Green space. Commissioner Engelsman also noted that there is erosion due to water runoff at the ditch. He will contact MSD about it.

Garbage for apartments— Discussion about whether apartment buildings should all have their own sanitation contracts.

Commissioner Rupp moved to notify Robb Computer located at 2827 Goose Creek Rd that his sanitation will be terminated as of May 31st. Motion dies from lack of a second motion.

New Business

Plan an event for the green space— nothing was confirmed as a plan

Work on the Budget and talk about the tax rate— Mayor Crowe reported that she had spoken with Melanie at PVA, who told her that we need to remain at the maximum tax rate.

Public Forum: No one spoke.

Adjourn

Commissioner Englesman moved to adjourn the meeting. Motion was seconded by Commissioner Vazquez. The motion passed and the meeting was adjourned at 9:30 PM.

Mayor *Judith Crowe*

Clerk *Karen Gott*

Date Approved: May 21, 2024