



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, June 18, 2024 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Audrey Wagner (Public Works)
Doug Engelsman (Sanitation)
- Others:** David Metz (Treasurer)
Karen Gott (Clerk)
Tony Laubheimer (Landscape)
- Absent:** George Stewart (Code Enforcement), Jonathan Ricketts (Attorney),
Rebecca Rupp (Safety), Pam Vazquez (Finance)

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Tuesday, June 18, 2024 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:02 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Engelsman moved to approve the agenda. Seconded by Commissioner Wagner. Motion passed.

Minutes of the Previous Meeting:

Commissioner Wagner moved to approve the May 21, 2024, meeting minutes. Commissioner Engelsman seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 12, series 2023-2024 to pay the bills. Commissioner Wagner moved to approve municipal order 12, series 2023-2024. Motion seconded by Commissioner Engelsman. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending May 31, 2024, to the Commission in the prior week. Commissioner Wagner moved to accept the financial report. Motion was seconded by Commissioner Engelsman. The motion passed.

Treasurer Metz reported that he will be mailing the tax bills in early July.

Commissioner Engelsman moved to spend up to \$1,000 on stamps. Commissioner Wagner seconded the motion. Motion passed.

Public forum:

Resident reported that there is a large pothole in front of the Mexican restaurant on Goose Creek Rd.

Commissioner Wagner told him it is on the list of repairs to be done by Flynn Brothers. A resident mentioned that the sidewalk in front of 9608 Tiverton Way has 4 broken pieces.

Attorney's Report:

Attorney Ricketts was absent.

Commissioners' Reports**Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp was absent. Clerk Gott read the report she had submitted. Per Police Chief Wilder, there was a report of suspicious activity at a vacant house on Glover Ln. An officer responded and found the house was vacant and its back door unsecure. The officer secured the door before leaving. There are no additional reports on this property. The Community Crime Map showed no results for any crimes within the city for the report period of May 11 through June 11.

Code Enforcement—Officer George Stewart

Officer Stewart was absent.

Finance— Commissioner Pamela Vazquez

Commissioner Vazquez was absent.

Sanitation—Commissioner Doug Engelsman

Commissioner Engelsman reported that due to the heat, Rumpke will be picking up extra early. Rumpke asks that all trash or recycling be in their respective receptacles and that yard waste not be placed in recycling cans. Commissioner Engelsman will let Rumpke know about the current paving project. Since they will be picking up so early, it should not conflict with Flynn Brothers' paving. Commissioner Engelsman asked Clerk Gott to post an announcement on Facebook to let residents know that Rumpke's pick up will be extra early.

Public Works— Commissioner Audrey Wagner

Commissioner Wagner presented a \$4,500 quote from Flynn Brothers for eight street repairs. (Four repairs on Glover Lane, one on Goose Creek Road in front of the Mexican restaurant, one on Trentham Lane and two on Walhampton Drive.)

Commissioner Wagner moved to approve spending \$4,500 for the repairs. Commissioner Engelsman seconded the motion. Motion passed.

Commissioner Wagner followed up with Farison to book one lawn care treatment for up to \$400, which had been approved in May. It was to include the grassy area next to the Langdon entrance and the grass strip at Westport Rd. Commissioner Wagner reported that Farison will not do a one-time treatment. Farison also said that to treat those areas would be \$594.

Unfinished Business

Finalize the paving project—Commissioner Wagner reported that signage had been posted several days in advance of the paving work. The paving project dates are 6/18 – 6/20. Milling work would be finished 6/19 and paving finished 6/20.

LG&E street light replacements

Mayor Crowe spoke with Kathy Cash at LG&E, who said they needed to draw up plans to turn over to a contractor.

Second reading for the tax rate

Commissioner Engelsman moved to have the second reading of Ordinance 1, Series 2024-2025. Commissioner Wagner seconded the motion. Motion carried.

Treasurer Metz gave the second reading of Ordinance 1, Series 2024-2025 wherein it sets the tax rate at .1835 per \$100 of property valuation.

Commissioner Wagner moved to approve Ordinance 1, Series 2024-2025, setting the tax rate at .1835 per \$100 of property valuation. Commissioner Engelsman seconded the motion. Commissioners Wagner and Engelsman and Mayor Crowe voted aye. No nay votes. Motion passed.

Second reading of the budget for 2024-2025

Treasurer Metz emailed an updated proposed budget to the Commission last week.

Commissioner Wagner moved to have the second reading of Ordinance 2, Series 2024-2025. Commissioner Engelsman seconded the motion. Motion carried.

Treasurer Metz gave the second reading of Ordinance 2, Series 2024-2025 to set the budget at \$326,490 for total revenue and \$484,942 for total expenditures. Net loss of \$158,452. Ending reserves surplus of \$333,432.

Commissioner Wagner moved to approve Ordinance 2, Series 2024-2025 to set the budget at \$326,490 for total revenue and \$484,942 for total expenditures. Net loss of \$158,452. Ending reserves surplus of \$333,432. Commissioner Engelsman seconded the motion. Commissioners Wagner and Engelsman and Mayor Crowe voted aye. No nay votes. Motion passed.

New Business**Newsletter, talk about when the next issue will go out and who will be in charge of it—**

Clerk Gott volunteered to be in charge of the next newsletter. Mayor Crowe would like it to go out in either August or September.

There is a meeting at the Lyndon City Hall on June 20 at 7pm for City officials. It is a training session on City funding: grants and other opportunities for getting monies. City officials are invited to attend.

Look over ordinances to see which ones need to be updated

Mayor Crowe encouraged the Commission to look over their codified ordinance books and see which ordinances may need to be updated.

Public Forum:

Clerk Gott reported that she'd received notice that the Kentucky Municipal Clerk's Association training in Lexington, July 15-19 is higher than last year's training and the \$1,000 that was approved last month would not cover both the training and hotel expense. She expected it to

be closer to \$1,200. Commissioner Engelsman moved to amend the allocation for the clerk's training from \$1,000 to \$1,300. Motion seconded by Commissioner Wagner. Motion passed.

Adjourn

Commissioner Engelsman moved to adjourn the meeting. Motion was seconded by Commissioner Wagner. The motion passed and the meeting was adjourned at 7:53 PM.

Mayor *Judith Crowe*

Clerk *Karen Gott*

Date Approved: July 16, 2024