



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, September 17, 2024 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Doug Engelsman (Sanitation)
Pam Vazquez (Finance)
- Others:** David Metz (Treasurer)
Karen Gott (Clerk)
Jonathan Ricketts (Attorney)
Tony Laubheimer (Landscape)
- Absent:** Rebecca Rupp (Safety)(excused), Audrey Wagner (Public Works)
(excused), George Stewart (Code Enforcement)
- Guests:** Nick Roberts

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Tuesday, September 17, 2024 at Plantation City Hall. Mayor Crowe called the meeting to order at 7 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Attorney Ricketts asked that the topic of code enforcement board be added to the agenda, under unfinished business. Commissioner Engelsman moved to amend the agenda. Seconded by Commissioner Vazquez. Motion passed.

Commissioner Engelsman moved to approve the agenda. Commissioner Vazquez seconded the motion. Motion passed.

Minutes of the Previous Meeting:

Commissioner Engelsman moved to approve the August 20, 2024 meeting minutes. Commissioner Vazquez seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 3, series 2024-2025 to pay the bills. Commissioner Vazquez moved to approve municipal order 3, series 2024-2025. Motion seconded by Commissioner Engelsman. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending August 31, 2024, to the Commission in the prior week. Treasurer Metz noted that the city has paid down the bond issue and collected 88% of the property taxes. There are 38 unpaid bills who have been sent

2nd notices. Commissioner Engelsman moved to accept the financial report. Motion was seconded by Commissioner Vazquez. The motion passed.

Public forum:

No one commented

Attorney's Report:

Attorney Ricketts reported that he had sent a letter to the auditor, as part of the audit. He also prepared a draft of the code enforcement ordinance. Attorney Ricketts remarked that it appears the owner of the property located at 9412 Habersham is deceased. He believes the city has a lien against the property. Discussion about the vehicle issue on the property. Attorney Ricketts advised that code enforcement proceed with courtesy notices, then warning, then citation if not satisfied.

Commissioners' Reports

Safety/Code Enforcement – Commissioner Rebecca Rupp

Commissioner Rupp was absent. Clerk Gott read the Safety report stating that per the crime mapping website, there had been no crimes. Commissioner Engelsman reported that Dollar Tree had been robbed.

Code Enforcement – Officer George Stewart

Officer Stewart was absent.

Finance – Commissioner Pamela Vazquez

Commissioner Vazquez had nothing to report.

Sanitation – Commissioner Doug Engelsman

Commissioner Engelsman reported that Rumpke can take one bulk item from each residence per week, but they need to notify Rumpke ahead of time because a separate truck picks up the large items. Some residents are also not putting all their recycling in recycling cans, which is required by Rumpke.

Public Works – Commissioner Audrey Wagner

Commissioner Wagner was absent.

Unfinished Business

LG&E street light replacements

Mayor Crowe reported that nearly all the streetlights scheduled to be replaced are done.

Update on Green Space

Commissioner Engelsman shared an update on the Eastern Box turtle that had been found injured. It has since been rehabilitated by Broadbent Wildlife Sanctuary and released back into the Green Space.

Bids on painting stop bars, fixing speed hump on Langdon and painting curbs

Commissioner Wagner was absent.

MSD Problem on Kenlock

Not discussed

Code Enforcement Board Ordinance

Discussion. Attorney Ricketts will prepare the proposed ordinance to establish a Code Enforcement Board for the October meeting.

New Business**Bids for Snow Removal**

Commissioner Wagner was absent. Mayor Crowe will reach out to some other cities.

Look over ordinances that need action or revision (example: raising some fees for citations for grass, parking, etc.)

Mayor Crowe led discussion. Attorney Ricketts to follow up with a spreadsheet detailing the current and proposed schedule of fines for both criminal and civil violations.

Public Forum:

The deadline to register as a write in candidate is in October.

Adjourn

Commissioner Vazquez moved to adjourn the meeting. Motion was seconded by Commissioner Engelsman. The motion passed and the meeting was adjourned at 8:42 PM.

Mayor Judith Crowe

Clerk Karen Gott

Date Approved: October 15, 2024