



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, October 15, 2024 - 7:00 PM

Mayor: Judith Crowe

Commissioners: Doug Engelsman (Sanitation)
Pam Vazquez (Finance)
Audrey Wagner (Public Works)
Rebecca Rupp (Safety)

Others: David Metz (Treasurer)
Karen Gott (Clerk)
Richard Paulmann (City Auditor)

Absent: Jonathan Ricketts (Attorney), George Stewart (Code Enforcement)

Guests: Nick Roberts

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Tuesday, October 15, 2024 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:04 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Engelsman requested that the topic of Christmas lights be added to the agenda under new business. Commissioner Vazquez moved to approve the agenda as amended. Seconded by Commissioner Engelsman. Motion passed.

Minutes of the Previous Meeting:

Commissioner Engelsman moved to approve the September 17, 2024 meeting minutes. Commissioner Rupp seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 4, series 2024-2025 to pay the bills. He noted that the amount is a little higher due to extra legal work done by the City's attorney. Commissioner Engelsman moved to approve municipal order 4, series 2024-2025. Motion seconded by Commissioner Wagner. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending September 30, 2024 to the Commission in the prior week. Commissioner Vazquez moved to accept the financial report. Motion was seconded by Commissioner Wagner. The motion passed.

Public forum:

No one commented

Presentation by the City's Auditor, Richard Paulmann:

Mr. Paulmann presented the completed audit for the City's 2023-2024 fiscal year. Commissioner Wagner moved to accept the audit. Motion was seconded by Commissioner Engelsman. Motion passed. Clerk Gott to have audit posted to the City's website and a legal notice ad published in the Louisville Courier-Journal newspaper.

Attorney's Report:

Attorney Ricketts was absent.

Commissioners' Reports**Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp reported that there were two criminal incidents of terroristic threatening. One was at a restaurant on Westport Road and the other at a residence on Aylesbury Drive, per the crime mapping website.

Code Enforcement—Officer George Stewart

Officer Stewart was absent. Commissioner Vazquez reported that she had been in contact with Officer Stewart regarding a dog issue on Tiverton Way. She said that he had sent a letter to the homeowner.

Finance—Commissioner Pamela Vazquez

Commissioner Vazquez had nothing to report.

Sanitation—Commissioner Doug Engelsman

The apartment at the corner of Habersham and Aylesbury is missing a garbage can. Mr. Metz received the call and told them to contact Rumpke.

Public Works—Commissioner Audrey Wagner

See below for Commissioner Wagner's updates on Kenlock, painting the stop bars and snow removal.

Unfinished Business**LG&E street light replacements**

Mayor Crowe reported that all of the work has been completed. We are waiting for a bill from LG&E.

Update on Green Space

Commissioner Engelsman shared an update on the Eastern Box turtle that had been found injured. It has since been rehabilitated by Broadbent Wildlife Sanctuary and released back into the Green Space.

Bids on painting stop bars, fixing speed hump on Langdon and painting curbs

Commissioner Wagner showed scope of work, but did not have bids. Discussion.

MSD Problem on Kenlock

Commissioner Wagner looked at it and has emailed MSD. The man who lived there a long time told her that MSD has come to look at it a lot of times. The Mayor suggested that the homeowner who lives there should also call MSD about the current drainage issue.

New Business

Bids for Snow Removal

Landscaper Tony Laubheimer's contract ends June 2025, but it doesn't include snow. Mayor Crowe spoke to someone who does Westwood's snow removal. Bids are needed.

Code Enforcement Board Ordinance— 1st Reading

Attorney Ricketts was absent, so there was no 1st reading.

Look over ordinances that need action or revision (example: raising some fees for citations for grass, parking, etc.)

Attorney Ricketts had emailed a spreadsheet to the Commission detailing the current and proposed schedule of fines for both criminal and civil violations.

Discuss any other problem areas in the City

Commissioner Vazquez mentioned that the City's Landscaper had said he'd trim bushes the first week of October. She will follow up with him. Also, she had him edge down the culvert.

Christmas Lights

Discussion about Christmas decorations for the entrance to the City of Rolling Hills. Commissioner Vazquez moved to spend up to \$1,000 for Christmas decorations at the entrance. Seconded by Commissioner Wagner. Commissioner Vazquez to contact the contractor and place our order. Commissioner Engelsman to look in our storage unit to see what decorations the City owns.

Public Forum:

The election was mentioned. Commissioner Rupp is on the ballot, and Commissioner Engelsman is a write-in candidate.

Mayor Crowe wants to have a citywide yard sale on Saturday, October 19th from 9 am to 2 pm. She'll put out signage.

Adjourn

Commissioner Rupp moved to adjourn the meeting. Motion was seconded by Commissioner Wagner. The motion passed and the meeting was adjourned at 8:47 PM.

Mayor Judith Crowe

Clerk Karen Gott

Date Approved: November 19, 2024