



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Monday, December 16, 2024 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Doug Engelsman (Sanitation)
Rebecca Rupp (Safety)
Pam Vazquez (Finance)
Audrey Wagner (Public Works) (left at 8:30 PM)
- Others:** David Metz (Treasurer)
Karen Gott (Clerk)
George Stewart (Code Enforcement)
Jonathan Ricketts (Attorney)
Tony Laubheimer (City Landscaper)
- Absent:** None
- Guests:** None

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Monday, December 16, 2024 at Plantation City Hall. Per KLC regulation, this was designated as a special meeting due to the date being changed from the third Tuesday of the month, to Monday, December 16, 2024. The meeting date was changed due to a scheduling conflict for one of the reelected commissioners that needed to be sworn in. Mayor Crowe called the meeting to order at 7:32 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Engelsman moved to approve the agenda. Seconded by Commissioner Rupp. Motion passed.

Minutes of the Previous Meeting:

Commissioner Engelsman moved to approve the November 19, 2024 meeting minutes. Commissioner Wagner seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 6, series 2024-2025 to pay the bills. Commissioner Vazquez moved to approve municipal order 6, series 2024-2025. Motion seconded by Commissioner Rupp. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending November 30, 2024 to the Commission in the prior week. Treasurer Metz noted that there are twelve unpaid tax bills; multiple reminders have been sent to them. Five of them are two years past due. Still waiting for the streetlight bill from the streetlight project.

Commissioner Rupp moved to accept the financial report. Motion was seconded by Commissioner Vazquez. The motion passed.

Public forum:

No public forum due to KLC regulations pertaining to special meetings.

Attorney's Report:

Attorney Ricketts had nothing to report.

Commissioners' Reports

Safety/Code Enforcement – Commissioner Rebecca Rupp

Commissioner Rupp reported that there were no crimes during the previous month within the City of Rolling Hills, per the community crime mapping website.

Code Enforcement – Officer George Stewart

Officer Stewart gave his report that 9413 Walhampton has been issued a citation. Additional issues were addressed via courtesy notice sent to: 9313 Walhampton has limbs and branches in the yard. 2309 Langdon Drive has branches in the yard. 9302 Trentham has firewood piled. 9404 Tiverton Court has commodes on the side of the house. House under renovation at the corner of Tiverton Way and Habersham has a pile in front yard.

Clerk Gott mentioned that she'd received a follow-up call from a resident asking whether the shrub/tree overhanging the sidewalk near Thornton's had been trimmed. A resident had reported seeing two blind pedestrians struggling to make their way around it. Officer Stewart did not think it had been trimmed yet. Discussion amongst the Commission members. Commissioner Rupp moved to have the City's landscaper trim the portion of the shrub/tree overhanging the sidewalk. Motion seconded by Commissioner Engelsman. Motion passed.

Finance – Commissioner Pamela Vazquez

Commissioner Vazquez had nothing to report.

Sanitation – Commissioner Doug Engelsman

Commissioner Engelsman reported that he had emailed our representative at Rumpke to pick up the trash in the receptacle next to the bus stop at the corner of Westport Road and Langdon Drive because it had been missed. (It's on a different route than the rest of the City of Rolling Hills.) Sanitation pick up for the next two weeks within the City of Rolling Hills will be on Fridays, due to the holidays.

Public Works – Commissioner Audrey Wagner

Commissioner Wagner reported that a light post had been mowed over on Langdon Drive; LG&E responded and taped it off. A speed hump sign was also a casualty of this incident. Streetlight has since been replaced.

Unfinished Business

Bids on painting stop bars and curbs

Commissioner Wagner reported that Everline had provided a quote of \$2,500 for prep work, bringing their total bid to \$6,489 for both prep and painting of stop bars and curbs. Commissioner Vazquez moved to accept their bid for \$6,489. Motion seconded by Commissioner Rupp. Motion passed.

New Business**Look over fees that are in the ordinances and make adjustments**

Discussion about business fees.

Discuss any other problem areas in the City

Nothing discussed.

Swearing in of the elected Commissioners

Attorney Ricketts swore in Commissioners Englesman and Rupp for their new term. Both signed their respective oaths of office and attorney Ricketts notarized them.

Public Forum:

No public forum due to KLC regulations pertaining to special meetings.

Adjourn

Commissioner Vazquez moved to adjourn the meeting. Motion was seconded by Commissioner Rupp. The motion passed and the meeting was adjourned at 8:45 PM.

Mayor *Judith Crowe*

Clerk *Karen Gott*

Date Approved: January 21, 2025