



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Monday, January 21, 2025 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Doug Engelsman (Sanitation)
Rebecca Rupp (Safety)
Pam Vazquez (Finance)
Audrey Wagner (Public Works)
- Others:** David Metz (Treasurer)
Karen Gott (Clerk)
Jonathan Ricketts (Attorney)
Tony Laubheimer (City Landscaper)
- Absent:** George Stewart (Code Enforcement)
- Guests:** None

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Monday, January 21, 2025 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:00 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Rupp moved to approve the agenda. Seconded by Commissioner Engelsman. Motion passed.

Minutes of the Previous Meeting:

Commissioner Engelsman moved to approve the December 16, 2024 meeting minutes. Commissioner Rupp seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 7, series 2024-2025 to pay the bills. Commissioner Engelsman moved to approve municipal order 7, series 2024-2025. Motion seconded by Commissioner Rupp. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending December 31, 2024 to the Commission in the prior week. Commissioner Engelsman moved to accept the financial report. Motion was seconded by Commissioner Rupp. The motion passed.

Public Forum:

Clerk Gott reported that she had received several compliments on the newly planted trees on Langdon Drive. Someone asked what types of trees were planted. Treasurer Metz replied that

four types of trees native to Kentucky were planted: Red Maple, Tulip Poplar, Willow Oak and Kentucky Coffee tree.

Selection and swearing in of two Commissioners to fill vacancies

Doug Engelman and Rebecca Rupp were elected as Commissioners in November, 2024 for another term. They were duly sworn into office December 16, 2024. Mayor Crowe reminded the Commission that the two vacancies need to be filled.

Commissioner Rupp nominated Audrey Wagner to fill the vacancy of Commissioner of Public Works. Commissioner Engelsman seconded the motion. Motion passed.

Commissioner Engelsman nominated Pamela Vazquez to fill the vacancy of Commissioner of Finance. Commissioner Rupp seconded the motion. Motion passed.

Attorney Ricketts swore in Audrey Wagner and Pamela Vazquez. Both signed their respective oaths of office and attorney Ricketts notarized them.

Attorney's Report:

Attorney Ricketts had nothing new to report.

Commissioners' Reports

Safety/Code Enforcement—Commissioner Rebecca Rupp
Commissioner Rupp reported that there were no crimes during the previous month within the City of Rolling Hills, per the community crime mapping website.

Code Enforcement—Officer George Stewart
Officer Stewart was absent.

Finance— Commissioner Pamela Vazquez
Commissioner Vazquez had nothing to report.

Sanitation—Commissioner Doug Engelsman
Commissioner Engelsman reported that there had been some confusion about whether Rumpke would be delaying trash pickup due to the 10 inches of snow the city had received. Rumpke had issued a text alert saying there would be a one-day delay, though their website had said otherwise. The text alert had ended up being correct.

Public Works— Commissioner Audrey Wagner
Commissioner Wagner complimented Tony Laubheimer & his snow crew who had worked 30 straight hours during the big snow event. And continued to work on additional plowing and salting as needed. Cars parked on some streets caused issues with preventing effective plowing, and one of those people complained that they had to dig their car out. Residents should not be parking on the street during a snow event. Commissioner Wagner also mentioned that the speed hump sign needs to be adjusted near the round about on Aylesbury.

Unfinished Business

None

New Business

Look over fees that are in the ordinances and make adjustments
Nothing discussed.

Discuss any other problem areas in the City

Commissioner Vazquez asked the Mayor if she knew whether Officer Stewart had sent a letter to Carol regarding fixing the ruts behind Dollar Tree, caused by their semis. Mayor Crowe did not know.

Public Forum:

Clerk Gott reported that she'd been contacted by Julie Andersen, who wishes to be replaced as a member of our joint ethics committee, due to work obligations. Clerk Gott reminded everyone that she will be emailing the financial disclosure forms before the next meeting. They are due March 1st.

Adjourn:

Commissioner Vazquez moved to adjourn the meeting. Motion was seconded by Commissioner Rupp. The motion passed and the meeting was adjourned at 7:37 PM.

Mayor Judith Crowe

Clerk Karen Gott

Date Approved: February 18, 2025