



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Monday, February 18, 2025 - 7:00 PM

- Mayor:** Judith Crowe
- Commissioners:** Doug Engelsman (Sanitation)
Audrey Wagner (Public Works)
- Others:** David Metz (Treasurer)
Karen Gott (Clerk)
- Absent:** Pam Vazquez (Finance)
Rebecca Rupp (Safety)
George Stewart (Code Enforcement)
Jonathan Ricketts (Attorney)
- Guests:** Wayne Crow, Nick Elder

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Tuesday, February 18, 2025 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:03 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda. Commissioner Wagner moved to approve the agenda. Seconded by Commissioner Engelsman. Motion passed.

Minutes of the Previous Meeting:

Commissioner Engelsman moved to approve the January 21, 2025 meeting minutes. Commissioner Wagner seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 8, series 2024-2025 to pay the bills. Commissioner Wagner moved to approve municipal order 8, series 2024-2025. Motion seconded by Commissioner Engelsman. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending January 31, 2025 to the Commission in the prior week. Commissioner Engelsman moved to accept the financial report. Motion was seconded by Commissioner Wagner. The motion passed.

Treasurer Metz reported that April's meeting will have the first draft of the budget. He suggested that the Commission think about lights, landscaping and replacement trees with respect to the new budget.

Public Forum:

No one spoke.

Attorney's Report:

Attorney Ricketts was absent.

Commissioners' Reports**Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp emailed her report to the Commission last week but was absent from the meeting. Clerk Gott read the report which stated there were no crimes during the previous month within the City of Rolling Hills, according to the community crime mapping website. Clerk Gott added that when she was recently browsing their website she saw three thefts listed at three stores in the shopping complex for that same time period. She will connect with Commissioner Rupp to compare methods for how each came up with their findings.

Code Enforcement—Officer George Stewart

Officer Stewart was absent.

Finance—Commissioner Pamela Vazquez

Commissioner Vazquez was absent.

Sanitation—Commissioner Doug Engelsman

Commissioner Engelsman had nothing to report. Mayor Crowe commented that there was a couch/furniture left out front of the apartment complex located at Aylesbury Drive and the NE corner of Goose Creek Drive.

Public Works—Commissioner Audrey Wagner

Commissioner Wagner reported that landscaper Tony Laubheimer told her that the salt price has doubled. She also received an email from Westwood's Public Works Commissioner, George Young, who was writing to let her know that a resident had contacted him with a complaint that a drainage grate that vehicles drive over is loud. The grate is technically in the City of Rolling Hills.

Resident Wayne Crowe interjected that it would be a simple fix to add an edging so that the grate wouldn't rattle when driven over.

Unfinished Business

Question was raised as to when we would have the first reading of the code enforcement board ordinance. Discussion.

New Business

Look over fees that are in the ordinances and decide which need to be updated.
Discussion

Talk about contract for lawn upkeep

Commissioner Wagner is working on a scope of work for upcoming bids to service the city's grass cutting, landscaping and green space needs. The contract with Tony's Tree Care, LLC expires July 1st.

MSD Problem

Commissioner Engelsman reported that there are two issues in the green space:

First, the water piping is causing erosion. His contact, Lauren Butler, said MSD is seeking bids to fix the issue with poured concrete. An alternative would be a two stone pattern. They are trying to keep the cost under \$40k. Discussion followed.

Second, MSD has a \$6M project to go to each manhole on Goose Creek, past Westport. They will be piping in a sealant to seal sewage pipes. The city of Rolling Hills has some covers across the creek. MSD would be accessing the city's green space to reach those manholes. The goal is for the area to be left looking as nice as possible when they finish the project.

Public Forum:

No one spoke.

Adjourn

Commissioner Wagner moved to adjourn the meeting. Motion was seconded by Commissioner Engelsman. The motion passed and the meeting was adjourned at 7:58 PM.

Mayor Judith Crowe

Clerk Karen Gott

Date Approved: March 18, 2025