



City of Rolling Hills, KY – Regular Meeting Minutes

Meeting Place: Plantation City Hall

Monday, March 18, 2025 - 7:00 PM

Mayor: Judith Crowe

Commissioners: Doug Engelsman (Sanitation)
Audrey Wagner (Public Works)
Pamela Vazquez (Finance)
Rebecca Rupp (Safety)

Others: David Metz (Treasurer)
Karen Gott (Clerk)
George Stewart (Code Enforcement)
Jonathan Ricketts (Attorney)

Guests: None

The monthly Commissioners' meeting of the City of Rolling Hills, Kentucky was held on Tuesday, March 18, 2025 at Plantation City Hall. Mayor Crowe called the meeting to order at 7:00 pm and welcomed all.

Approval of Agenda:

Mayor Crowe presented the agenda and requested that under new business the topics of a city wide yard sale and street light replacement be added. Rupp moved to approve the agenda with the additions. Seconded by Commissioner Wagner. Motion passed.

Minutes of the Previous Meeting:

Treasurer Metz noted that the minutes from Feb 18 needed a correction at the top of the first page, to change "Monday" to "Tuesday". Commissioner Vazquez moved to approve the February 18, 2025 meeting minutes to include the correction. Commissioner Wagner seconded the motion. The motion passed.

Municipal Orders:

Treasurer Metz presented municipal order 9, series 2024-2025 to pay the bills. Commissioner Wagner moved to approve municipal order 9, series 2024-2025. Motion seconded by Commissioner Vazquez. The motion passed.

Treasurer's Report:

Treasurer Metz emailed the financial statement report for the month ending February 28, 2025 to the Commission in the prior week. Commissioner Wagner moved to accept the financial report. Motion was seconded by Commissioner Vazquez. The motion passed.

Public forum:

No one spoke.

Attorney's Report:

Attorney Ricketts will prepare two ordinances pertinent to the establishment of a code enforcement board and will email them to the Commission prior to April's meeting.

Commissioners' Reports:**Safety/Code Enforcement—Commissioner Rebecca Rupp**

Commissioner Rupp reported that two criminal incidents were reported to police, per the Community Crime map. Both took place on February 13, 2025 at a residence in the 2800 block of Goose Creek Road at the apartments/condominiums. One was a theft of mail, the other a fraudulent use of a credit card.

Code Enforcement—Officer George Stewart

Officer Stewart gave his report.

Finance—Commissioner Pamela Vazquez

Commissioner Vazquez had nothing to report.

Sanitation—Commissioner Doug Engelsman

Commissioner Engelsman had nothing to report.

Public Works—Commissioner Audrey Wagner

Commissioner Wagner reported that she is putting together a scope of work in preparation for soliciting bids for the City's landscaping contract.

Unfinished Business:

Look over fees that are in the ordinances and decide which need to be updated. Talk with Officer Stewart about citations and fines—Discussion.

MSD Problem:

No news to report.

New Business:

Contract for lawn upkeep. Commissioner Wagner is working on a scope of work for upcoming bids to service the city's grass cutting, landscaping and green space needs. The contract with Tony's Tree Care, LLC expires July 1st.

First reading of the Code Enforcement Ordinance—postponed til April.

City-wide yard sale—May 17, 2025. Rain date — May 31, 2025.

Streetlight replacement— Discussion.

Public Forum:

No one spoke.

Adjourn:

Commissioner Vazquez moved to adjourn the meeting. Motion was seconded by Commissioner Wagner. The motion passed and the meeting was adjourned at 8:16 PM.

Mayor *Judith Crowe*Clerk *Karen Gott*

Date Approved: April 15, 2025