



City of Rolling Hills, KY – Special Meeting Minutes

Meeting Place: Plantation City Hall

Monday, June 24, 2025 - 7:00 PM

This is a special meeting, since the normal meeting date of June 17th was rescheduled to this date in order to ensure a quorum.

Present: Mayor Crowe, Attorney Ricketts, Treasurer Metz, Clerk Gott, Commissioners Doug Engelsman, Rebecca Rupp, Pam Vazquez, Code Enforcement Officer George Stewart

Absent: Audrey Wagner

Guest: Nick Elder)

MEETING CALLED TO ORDER at 7:00 pm.

APPROVAL OF AGENDA

Commissioner Rupp moved to approve the agenda, seconded by Commissioner Engelsman. Motion passed.

APPROVAL OF MINUTES – Prior meeting on May 24, 2025

Treasurer Metz noted that the word AGENDA should be struck from the heading of the minutes. Commissioner Rupp so moved to approve the minutes with the noted correction. Commissioner Engelsman seconded the motion. Motion passed.

MUNICIPAL ORDERS TO PAY MONTHLY BILLS – TREASURER

Treasurer Metz read municipal order #12, series 2024-2025 to pay the bills. Commissioner Vazquez moved to approve municipal order #12, series 2024-2025, seconded by Commissioner Engelsman. Motion passed.

TREASURER REPORT

Treasurer Metz gave his report for the month ending May 31, 2025. Commissioner Engelsman moved to approve the Treasurer's report, seconded by Commissioner Vazquez. Motion passed.

PUBLIC FORUM: (No public forum was held due to rules for special meetings not permitting it.)

COMMISSIONER REPORTS

SAFETY COMMISSIONER – REBECCA RUPP – GENERAL REPORT

Commissioner Rupp gave her report; per Community Crime Map our city had two incidents reported by LMPD. A burglary (3 degree) reported at a specialty store in the shopping center. The other was a theft by unlawful taking from a motor vehicle between \$1,000-\$10,000. LMPD report was unclear as to whether vehicle itself was stolen or just items from the vehicle.

CODE ENFORCEMENT OFFICER – GEORGE STEWART – GENERAL REPORT

Officer Stewart reported that he is dealing with the usual grass height issues, and Goose Creek Rd has property with trees overhanging the sidewalk. He has sent out letters.

FINANCE COMMISSIONER – PAM VAZQUEZ – GENERAL REPORT

Commissioner Vazquez had nothing to report.

SANITATION COMMISSIONER – DOUG ENGELSMAN – GENERAL REPORT

Commissioner Engelsman had nothing to report.

PUBLIC WORKS COMMISSIONER – AUDREY WAGNER – GENERAL REPORT

Commissioner Wagner was absent. She had sent an email to the commission before the meeting to report that the paving company is going to come this week or next to look at the drainage issue on Langdon.

UNFINISHED BUSINESS:**1. TAX RATE ORDINANCE #1, series 2025-2026. 2d READING.**

Commissioner Engelsman moved to have the second reading to set property tax rate. Commissioner Rupp seconded the motion. Motion passed. Attorney Ricketts gave the second reading of the tax ordinance #1, series 2025-2026. Commissioner Engelsman moved to approve the tax rate ordinance #1, series 2025-2026. Commissioner Vazquez seconded the motion. Motion passed unanimously.

2. BUDGET ORDINANCE #2, series 2025-2026. 2d READING.

Commissioner Engelsman moved to have the second reading to set the budget. Commissioner Vazquez seconded the motion. Motion passed. Attorney Ricketts gave the second reading of the budget ordinance #2, series 2025-2026. Commissioner Rupp moved to approve the budget ordinance #2, series 2025-2026. Commissioner Vazquez seconded the motion. Motion passed unanimously.

3. SHOULD WE FILE LIENS ON THE PROPERTIES THAT HAVE OUT STANDING FEES, TAXES, AND OTHER MONIES OWED TO THE CITY.
Discussion.**4. DISCUSS PAVING THE STREETS THAT HAVE NOT BEEN DONE**

Treasurer Metz noted that \$80,000 has been budgeted for paving. Commissioner Vazquez suggested the city get quotes for paving in the Spring of 2026. Commissioner Wagner to put together a scope of work and get bids.

NEW BUSINESS:

- 1. DISCUSS WHAR WE WANT WEBMASTER BYRON SONGER TO PUBLISH ON OUR WEBSITE.** Discussion
- 2. WORK ON A NEWSLETTER AND HOW IT SHOULD BE DELIVERED.**
- 3. DISCUSS DOING THE REST OF THE STREET LIGHTS** Discussion.

NO PUBLIC FORUM:**ADJOURN:**

Commissioner Vazquez moved to adjourn the meeting at 7:52 pm, seconded by Commissioner Engelsman. Motion passed.

Mayor: *Judith Crowe*

Clerk: *Karen Gott*

Approved: July 15, 2025