



## **City of Rolling Hills, KY – Meeting Minutes**

**Meeting Place: Plantation City Hall**

**Tuesday, January 20, 2026 - 7:00 PM**

**Present:** Mayor Crowe, Treasurer Metz, Clerk Gott, Attorney Ricketts, Commissioners Engelsman and Wagner, Code enforcement officer George Stewart

**Absent:** Commissioner Rupp; Finance Commissioner (open position)

**Guests:** Cameron Lantz, Margaret Mwale, Jim Hanson, Eric Johnson

**MEETING CALLED TO ORDER at 7:00 pm by Mayor Crowe**

### **APPROVAL OF AGENDA**

Commissioner Wagner moved to approve the agenda. Second, by Commissioner Engelsman. Motion passed.

### **APPROVAL OF MINUTES – PRIOR MEETING ON December 16, 2025**

Commissioner Wagner moved to approve December 16, 2025 minutes, seconded by Commissioner Engelsman. Motion passed.

### **MUNICIPAL ORDERS TO PAY MONTHLY BILLS – TREASURER**

Treasurer Metz read Municipal order #7 series 2025-2026 to pay the bills.

Commissioner Wagner moved to approve municipal order #6, series 2025-2026, seconded by Commissioner Engelsman. Motion passed.

### **TREASURER REPORT**

Treasurer Metz had emailed the report for the month ending December 31, 2025 to the Commission the previous week for review. He noted that the City currently has fourteen properties with unpaid taxes for 2025. He sent out reminder notices at the end of December. Properties with unpaid taxes from years prior to 2025 all have liens.

Commissioner Engelsman moved to approve the December 31, 2025 Treasurer's report. Second, by Commissioner Wagner. Motion passed.

### **PUBLIC FORUM**

No one spoke.

## **COMMISSIONER REPORTS**

### **SAFETY COMMISSIONER – REBECCA RUPP – GENERAL REPORT**

Commissioner Rupp was absent. Clerk Gott read the safety report to the Commission in her absence. There were three criminal incidents from the past month as reported by LMPD for the City of Rolling Hills to Community Crime Map. Two were shoplifting occurrences: one was on December 30, 2025 at 8:40 pm in the shopping center. The second January 2, 2026 at 8:43 pm at Thornton's. The third criminal incident was an identity theft occurring at a residence on Glover Lane.

### **CODE ENFORCEMENT OFFICER – GEORGE STEWART – GENERAL REPORT**

Officer Stewart reported that he has been addressing parking issues.

### **FINANCE COMMISSIONER – Vacant Position – GENERAL REPORT**

No report.

### **SANITATION COMMISSIONER – DOUG ENGELSMAN – GENERAL REPORT**

Commissioner Engelsman reported that someone set a dumpster on fire at the Westport Villa Condos. He directed them to call Rumpke to replace the dumpster.

### **PUBLIC WORKS COMMISSIONER – AUDREY WAGNER – GENERAL REPORT**

Commissioner Wagner reported that she had contacted LG&E about several lights that needed to be replaced. She will follow up on the replacement of the stop sign at Habersham.

## **UNFINISHED BUSINESS**

1. **MSD PROBLEMS**— MSD worked on the issues at Aylesbury and Langdon, and they removed the plywood and tape.
2. **DISCUSS TERMS OF THE RUMPKE SANITATION CONTRACT**— Discussion.

Commissioner Englesman moved to only include single family residential homes and condominiums in the new sanitation contract. Commissioner Wagner seconded the motion. Motion passed.

Commissioner Englesman to find out whether Mrs. Carmichael has condominiums or apartments, and to prepare the scope of work, in anticipation of soliciting bids for the new sanitation contract in the next month or two.

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**NEW BUSINESS**

1. **NEW MEETING AREA** – Mayor Crowe reported that John Knox Presbyterian Church has a meeting room available for rent (the parlor room) on the third Tuesday of the month. It is a ground floor room and handicap accessible. She noted that other nearby cities meet there. The rent is \$25 per use.

Commissioner Engelsman moved to have an ordinance prepared to change location from the City of Plantation to John Knox Presbyterian Church. Second, by Commissioner Wagner. Motion passed.

2. **ELECTRICAL ISSUE AT MAIN ENTRANCE**— Mayor Crowe commented that it is not a big priority but wants to stay on top of it. If the City chooses to use the irrigation system, that will require electricity.
3. **LOOK AT ORDINANCES AND FEES THAT COMMISSION HAD DECIDED TO CHANGE**— Attorney Ricketts to draft ordinances for the following: two code enforcement ordinances (one for updating violations/civil fines, the other establishing a code enforcement board), ordinance changing the location of the Commission’s monthly meetings to John Knox Presbyterian Church, and an ordinance regarding vacant properties.

Discussion regarding code enforcement board members. Resident Eric Johnson is willing to serve on that board. Mark Gallagher may also be interested.

4. **DISCUSS ONCE CHANGES ARE MADE, SENDING THEM TO AMERICAN LEGAL TO HAVE ORDINANCES CHANGED, ADDED AND NEW ONES CODIFIED AND SENT TO CITY**— ordinances will need to be passed first.
5. **LAWN CONTRACT** – bids will soon need to be solicited
6. **DISCUSS REPLACEMENT FOR FINANCE COMMISSIONER**—two candidates, Cameron Lantz and Margaret Mwale introduced themselves and shared their professional qualifications.

Pursuant to KRS statute 61.810 (i)(f) Commissioner Engelsman moved to go into a closed meeting at 8:10 pm for a discussion which might lead to appointment of an individual to fill the open Finance Commission position. Second, Commissioner Wagner. Motion passed.

Visitors left the building.

Commissioner Engelsman moved to end the closed meeting at 8:33 pm to return to the public meeting. Second, Commissioner Wagner. Motion passed.

Commissioner Englesman moved to appoint Margaret Mwale to fill the position of Finance Commissioner. Second, by Commissioner Wagner. Motion passed.

**PUBLIC FORUM**

No one spoke.

**ADJOURN**

Commissioner Wagner moved to adjourn the meeting at 8:33 pm, seconded by Commissioner Englesman. Motion passed and meeting was adjourned.

Mayor: *Judith Crowe*

Clerk: *Karen Gott*

Approved: February 17, 2026