



City of Rolling Hills, KY – Meeting Minutes

Meeting Place: Plantation City Hall

Tuesday, February 17, 2026 - 7:30 PM

Present: Mayor Crowe, Treasurer Metz, Clerk Gott, Attorney Ricketts, Commissioners Engelsman, Rupp, and Wagner, Code Enforcement Officer Stewart

Absent: Commissioner of Finance—vacant position

Guests: Margaret Mwale, Holly Allen, Lynn Stewart

MEETING CALLED TO ORDER at 7:00 pm by Mayor Crowe

APPROVAL OF AGENDA

Commissioner Rupp moved to approve the agenda. Second, by Commissioner Wagner. Motion passed.

APPROVAL OF MINUTES – PRIOR MEETING ON January 20, 2026

Commissioner Wagner moved to approve minutes from January 20, 2026, seconded by Commissioner Engelsman. Motion passed.

MUNICIPAL ORDERS TO PAY MONTHLY BILLS – TREASURER

Treasurer Metz read Municipal order #8 series 2025-2026 to pay the bills.

Commissioner Engelsman moved to approve municipal order #8, series 2025-2026, seconded by Commissioner Wagner. Motion passed.

TREASURER REPORT

Treasurer Metz had emailed the report for the month ending January 31, 2025 to the Commission the previous week for review.

Commissioner Wagner moved to approve the January 31, 2025 Treasurer's report. Second by Commissioner Engelsman. Motion passed.

PUBLIC FORUM

Holly Allen, from Wilder Elementary School, spoke about a fundraising campaign to create an accessible playground for students with disabilities. She indicated that Wilder

Elementary School will be receiving some Zachary Taylor Elementary School students when the latter closes.

Resident Lynn Stewart shared concerns about the most recent plowing of snow and would like to see newsletters mailed and online. Mayor Crowe indicated that she would work on a newsletter.

COMMISSIONER REPORTS

SAFETY COMMISSIONER – REBECCA RUPP – GENERAL REPORT

Commissioner Rupp reported there were two criminal incidents that occurred within the last month, per LMPD in the City of Rolling Hills per the Community Crime Map. One was possession of Marijuana near 9200 Westport Rd and the second was a shoplifting occurrence in the shopping complex.

CODE ENFORCEMENT OFFICER – GEORGE STEWART – GENERAL REPORT

Officer Stewart reported that he has been addressing trash issues within the City of Rolling Hills by sending courtesy letters to the following: a resident in the 2800 block of Goose Creek Rd, and to both owners of the shopping center. Additionally, Officer Stewart spoke with managers of Harbor Freight and Ollies.

FINANCE COMMISSIONER – VACANT POSITION – GENERAL REPORT

No report.

SANITATION COMMISSIONER – DOUG ENGELSMAN – GENERAL REPORT

Commissioner Engelsman reported that one of the apartments did not have trash pickup for two weeks due to the apartment's snow plowing contractor having plowed snow into their cans.

PUBLIC WORKS COMMISSIONER – AUDREY WAGNER – GENERAL REPORT

Commissioner Wagner reported that LG&E knows about several lights that need to be replaced and there is a nationwide shortage on lights: we're on LG&E's list. Additionally, she contacted the paving company about the pooling of water on Langdon Drive. No word back yet. She indicated that B Sign Group will be installing the new stop sign at Tiverton and Habersham. No update on the electric outlets in the front entrance because of holding off until snow melted.

UNFINISHED BUSINESS**DISCUSS TERMS OF THE RUMPKE SANITATION CONTRACT—** Discussion.

Commissioner Engelsman will work with Clerk Gott to have sanitation bid advertisement in the Louisville Courier-Journal on March 18, 2026. Bids to close on April 3, 2026.

SWEARING IN THE FINANCE COMMISSIONER, MARGARET MWALE

Attorney Ricketts swore in Margaret Mwale as the Finance Commissioner.

ORDINANCES TO BE READ—ATTORNEY RICKETTS**Change of meeting location**

Commissioner Engelsman moved to have the first reading of Ordinance 3, series 2025-2026 to change the location of the meeting to John Knox Presbyterian Church. Second, by Commissioner Wagner. Motion passed.

Attorney Ricketts read a synopsis of Ordinance 3, 2025-2026 changing the meeting location from Plantation City Hall on the 3rd Tuesday of each month at 7pm to John Knox Presbyterian Church on the 3rd Tuesday of each month at 7pm.

Civil Fines

Commissioner Wagner moved to have the first reading of Ordinance 4, series 2025 -2026 regarding updated civil violations and fines. Commissioner Engelsman seconded the motion. Motion passed.

Attorney Ricketts read a synopsis of Ordinance 4, 2025 -2026 updating civil violations and fines, particularly Title 1, section 10; Title 5, section 50 and Title 7, section 70 from the City's codified ordinances.

Discussion.

Code Enforcement Board

Attorney Ricketts recommended Ordinance 4, series 2025-2026 updating civil violates and fines be passed before a code enforcement board ordinance.

NEW BUSINESS

LAWN CONTRACT— Commissioner Wagner shared the updated pricing from Hanson. Discussion about weed control with Roundup and year-round trash pickup. Bids will soon need to be solicited.

PUBLIC FORUM

No one spoke.

ADJOURN

Commissioner Engelsman moved to adjourn the meeting at 8:47 pm, seconded by Commissioner Rupp. Motion passed and meeting was adjourned.

Mayor: *Judith Crowe*

Clerk: *Karen Gott*

Approved: March 17, 2026