



CITY OF ROLLING HILLS, KY - MEETING MINUTES FOR:

Tuesday, June 16, 2026

MEETING PLACE:

John Knox Presbyterian Church (Parlor room) @ 7:00 PM

Present: Mayor Crowe, Treasurer Metz, Clerk Gott, Attorney Ricketts, Commissioners Engelsman, Mwale & Wagner, Code Enforcement Officer Stewart (arrived at 7:35 pm)

Absent: None

Guests: Carolyn Lockard

MEETING CALLED TO ORDER at 7:00 pm by Mayor Crowe

APPROVAL OF AGENDA

Commissioner Wagner moved to approve the agenda, second by Commissioner Mwale. Motion passed unanimously.

APPROVAL OF MINUTES – PRIOR MEETING ON May 19, 2026

Commissioner Engelsman moved to approve minutes from May 19, 2026 second by Commissioner Wagner. Motion passed unanimously.

MUNICIPAL ORDERS TO PAY MONTHLY BILLS – TREASURER

Treasurer Metz read Municipal Order #12, series 2025-2026, to pay the bills.

Commissioner Wagner moved to approve Municipal Order #12, Series 2025-2026, seconded by Commissioner Mwale. Motion passed unanimously.

TREASURER REPORT

Treasurer Metz had emailed the report for the month ending May 31, 2026, to the Commission the previous week for review.

Commissioner Mwale moved to approve the May 31, 2026, Treasurer's report. Second by Commissioner Wagner. Motion passed unanimously.

ATTORNEY REPORT

Attorney Ricketts reported that he filed an answer in a foreclosure case naming the City of Rolling Hills. Noting that the City was named because it has a lien for past-due

property taxes, the City is in line to get its payment. He also responded to two open records requests: one regarding the sanitation contract, the other regarding an inquiry about whether a 90-day notice is required for changing providers.

Additionally, Attorney Ricketts is researching owner-occupied versus commercial entities.

PUBLIC FORUM

No one spoke.

COMMISSIONER REPORTS

SAFETY COMMISSIONER – REBECCA RUPP

A letter of resignation was received from Commissioner Rebecca Rupp. Commissioner Wagner moved to accept the letter of resignation from Commissioner Rupp. Second, by Commissioner Engelsman. Motion passed unanimously.

Mayor Crowe reported that neighboring City of Westwood has recently been hit hard with people checking cars and stealing bags.

Commissioner Engelsman reported that a bike leaning against his house had been stolen and a smaller one left in its place.

CODE ENFORCEMENT OFFICER – GEORGE STEWART – GENERAL REPORT

Officer Stewart reported that he's been addressing a lot of grass issues and is monitoring trucks parked behind the shopping center. He gave notice for a van to be moved within 10 days.

Commissioner Engelsman reported that he had received two items for Officer Stewart. The first was from resident Corey Vanover on Habersham, inquiring about who maintains the easements in back yards of Goose Creek and Habersham. The second was a mention about the grass between the sidewalk and street not being cut at 9115 Kenlock Dr.

FINANCE COMMISSIONER – MARGARET MWALE – GENERAL REPORT

Commissioner Mwale reported that accounts were reconciled.

SANITATION COMMISSIONER – DOUG ENGELSMAN – GENERAL REPORT

Commissioner Engelsman reported receiving a few emails expressing concern about having to pay for an extra garbage can. He also received an inquiry asking what to do if a resident will not be in town to leave their recycling or trash can at the curb for

Rumpke to pick up. Commission Engelsman also received an email asking about sanitation bids, which was treated as an open records request, to which Attorney Ricketts responded. He reported that Meadow Vale has also switched from Rumpke to Current Waste Solutions.

PUBLIC WORKS COMMISSIONER – AUDREY WAGNER – GENERAL REPORT

Commissioner Wagner reported that things had been quiet.

UNFINISHED BUSINESS

1. GARBAGE CONTRACT —reviewed and signed

Cans for residents – Commissioner Engelsman reported that residents were sent a letter from Current Waste Solutions, 10 signs were posted at stop signs, and information has been posted on the City's website and on their Business Facebook page to inform them about Rumpke's collection of old cans and drop off of new cans.

2. SECOND READING OF AD VALOREM TAX RATE ORDINANCE 1, SERIES 2026-2027

Commissioner Wagner moved to have the second reading of the ad valorem tax rate ordinance 1, series 2026-2027. Seconded by Commissioner Mwale. Motion passed unanimously.

Attorney Ricketts gave the second reading of the Ad Valorem tax rate Ordinance 1, series 2026-2027 to set the tax rate at \$0.1450.

Commissioner Wagner moved to approve the adoption of Ad Valorem tax rate Ordinance 1, series 2026-2027 setting the tax rate at \$0.1450.

Commissioner Englesman seconded the motion. Motion passed unanimously.

3. SECOND READING OF BUDGET ORDINANCE 2, SERIES 2026-2027.

Commissioner Wagner moved to have the second reading of Budget Ordinance 2, series 2026-2027 to set the budget for the 2026-2027 fiscal year. Second, by Commissioner Mwale. Motion passed unanimously.

Attorney Ricketts gave the second reading of Budget Ordinance 2, series 2026-2027.

Commissioner Wagner moved to approve the adoption of Budget Ordinance 2, series 2026-2027. Second by Commissioner Engelsman. Motion passed unanimously.

4. SECOND READING OF CODE ENFORCEMENT ORDINANCE 5, SERIES 2025-2026

Commissioner Mwale moved to have second reading of code enforcement ordinance 5, series 2025-2026. Second by Commissioner Engelsman. Motion passed unanimously.

Attorney Ricketts gave the second reading of Code Enforcement Board Ordinance 5, series 2025-2026 to establish a code enforcement board.

Commissioner Wagner moved to approve the adoption of Code Enforcement Board Ordinance 5, series 2025-2026. Second by Commissioner Engelsman. Motion passed unanimously.

NEW BUSINESS

1. REPLACEMENT FOR SAFETY COMMISSIONER

Mayor Crowe moved to appoint Carolyn Lockard, as Safety Commissioner. Motion died for lack of a second.

Attorney Ricketts cited Ordinance 3417 (d) subparagraph d4 that says, “no immediate family shall be appointed to any office.” He mentioned that family members may be elected in the general election.

The Safety Commissioner position will be posted online to hopefully generate some potential candidates to serve the remainder of the Safety Commissioner’s position.

2. DISCUSS RESIDENT KATHY KNUCKLES’ REQUEST TO REPLACE AND EXTEND HER FENCE

Photos of the yard and fence and sketch of proposed fence extension were reviewed. Discussion. Attorney Ricketts recommended that the fence

replacement and extension not be approved until a survey is obtained and submitted to the Commission, for their consideration regarding this project. Clerk Gott will notify Ms. Knuckles.

PUBLIC FORUM

No one spoke.

ADJOURN

Commissioner Wagner moved to adjourn the meeting at 8:24 pm, second by Commissioner Mwale. Motion passed and meeting was adjourned.

Mayor: Judith Crowe Clerk: Karen Gott

Approved: July 21, 2026